

## Agenda

### Councillors

#### Herefordshire:

Brigadier P Jones CBE (Vice-Chairman), Ms K Guthrie, Mr J Kenyon, Mr B Matthews, Mr P Sinclair-Knipe and Mr D C Taylor.

#### Worcestershire:

Mr R Adams, Ms P Agar, Mr A Amos, Mr S Cross, Ms L Duffy, Mr P Gretton, Mr A Hardman, Mrs A Hingley, Ms R E Jenkins, Mr T Miller, Mrs F M Oborski, Mr S R Peters, Mr D W Prodger MBE (Chairman), Prof. J W Raine, Mr C Taylor, Mr P Tuthill, Mr R Udall, Mr G Vickery and Mr G Yarranton.

	Pages
1. <b>Election of Chairman</b> To elect a Chairman of the Fire Authority.	
2. <b>Election of Vice-Chairman</b> To elect a Vice-Chairman of the Fire Authority.	
3. <b>Apologies for Absence</b> To receive any apologies for absence.	
4. <b>Declarations of Interest (if any)</b>	
5. <b>Confirmation of Minutes</b> To confirm the minutes of the meeting of the Fire Authority held on 19 February 2014.	1-17
6. <b>Chairman's Announcements</b>	
7. <b>Public Participation</b> To allow a Member of the public to present a petition, ask a question or make a statement relating to any topic concerning the duties and powers of the Authority.  <i>Members of the public wishing to take part should notify the Head of Legal Services in writing or by email indicating both the nature and content of their proposed participation no later than 2 clear working days before the meeting (in this case by Wednesday 4 June 2014). Enquiries can also be made through the telephone numbers/email listed in the footnote below.</i>	

<p><b>8. Appointment of Committees</b></p> <p>To consider the allocation of seats on Committees to political groups and to authorise the Head of Legal Services, following consultation with Group Leaders, to make appointments to Committees.</p>	<p><b>18-23</b></p>
<p><b>9. Appointments to Outside Bodies</b></p> <p>To consider appointments to the Local Government Association.</p>	<p><b>24-26</b></p>
<p><b>10. Community Risk Management Plan 2014-2020</b></p> <ol style="list-style-type: none"> <li>1. To report the response to and findings from the public consultation regarding the Authority's draft Community Risk Management Plan (CRMP), and to consider recommendations for the implementation of the Fire and Emergency Cover Review.</li> <li>2. To consider the use of the Authority's General Reserves to protect front line fire engines.</li> <li>3. To approve the draft CRMP for publication.</li> </ol>	<p><b>27-33</b></p> <p><b>Members are also referred to the report and appendices presented to the Authority on 19 February 2014</b></p>
<p><b>11. Provision of Payroll Services</b></p> <ol style="list-style-type: none"> <li>1. To inform Members of a potential collaborative partnership arrangement to provide payroll services with Shropshire Fire and Rescue Service and to seek authority for the creation of a shared service if this is shown to be beneficial.</li> <li>2. This report will be considered by the Policy and Resources Committee at its meeting on 2 June. An update regarding any possible amendments to the recommendation by the Committee will be reported at the meeting.</li> </ol>	<p><b>34-36</b></p>
<p><b>12. The Fire Authority's Annual Report 2014-15</b></p> <p>To adopt the Authority's Report 2014-15 (Appendix 1) and approve for publication.</p>	<p><b>37-38</b></p> <p><b>Appendix 1 (is a separate enclosure)</b></p>
<p><b>13. Members' Allowances</b></p> <p>To consider whether to increase the level of Members' Allowances in line with the increase in the Consumer Price Index.</p>	<p><b>39-43</b></p>

<b>14. Review of the Constitution</b>	<b>44-48</b>
To propose the following amendments to the Authority's Constitution:	
<ul style="list-style-type: none"> <li>▪ to include the terms of reference for the Political Group Leaders' Meeting;</li> <li>▪ to enable Committee Chairmen and Vice Chairmen to be appointed by Committees as well as by the Authority; and</li> <li>▪ to enable the Monitoring Officer to make any minor amendments consequential upon legislative changes or decisions of the Authority in order to keep the Constitution up to date.</li> </ul>	
<b>15. Chief Fire Officer's Service Report</b>	<b>49-52</b>
To inform the Authority of recent key developments and activities.	
<b>16. Minutes of Audit and Standards Committee</b>	<b>53-55</b>
To receive the minutes of the meeting held on 16 April 2014.	
<b>17. Minutes of Policy and Resources Committee</b>	<b>56-60</b>
To receive the minutes of the meeting held on 26 March 2014.	