

## **PENSIONS APPEALS PANEL**

### **Terms of Reference, Constitution, Rules and Procedures**

#### **Role**

1. The Panel shall consider and determine any second stage disputes regarding determinations made by the Authority under the Firefighters' Pensions Scheme Rules 1992 and 2006 [and 2015], except those relating to opinions based on medical advice.

#### **Constitution**

2. The Panel will comprise 3 Members of the Policy and Resources Committee, to include the Committee Chairman (or his nominee). The remaining two members will be selected by the Monitoring Officer by rotation.
3. Political balance will apply insofar as possible.
4. Substitution rules will not apply.

#### **Rules and Procedures**

5. The Panel Chairman shall be the Policy and Resources Committee Chairman (or his nominee).
6. The Panel will be advised by the Treasurer, Head of Legal Services and Head of Human Resources.
7. The appellant or aggrieved person(s) may attend the Panel meeting and may make any representations. The appellant or aggrieved person may be represented.
8. The Panel meetings will not be open to the public or other Members of the Authority due to the nature of the business, therefore the ordinary Access to Information Procedure Rules will not apply.