



Hereford & Worcester Fire Authority

Policy and Resources Committee

Wednesday, 25 March 2015, 10:30

## **Minutes**

**Members Present:** Mr R C Adams, Brigadier P Jones CBE, Mr D W Prodger MBE, Mr C B Taylor, Mr P A Tuthill, Mr R M Udall, Ms R E Jenkins, Mrs F M Oborski, Mr J L V Kenyon

**Substitutes:** Mr J W R Thomas (for Mr D C Taylor)

**Apologies for Absence:** Mr W P Gretton, Mr A I Hardman, Mr A Fry, Mr D C Taylor

### **9 Declarations of Interest (if any)**

None

### **10 Confirmation of Minutes**

**RESOLVED** that the minutes of the Policy and Resources Committee held on 27 January 2015 be confirmed as a correct record and signed by the Chairman.

### **11 Chairman's Announcements**

The Chairman informed the Committee that:

- i) he had been asked to allow consideration of a late item relating to Evesham fire station and this was agreed.
- ii) there was no Health and Safety Committee update on the agenda this time as the last meeting was cancelled due to the national firefighters strike.
- iii) it was Councillor Brigadier Jones CBE last meeting for the Authority. He was thanked for all his work over the years on the Policy and Resources Committee and was wished well for the future.

**12            2014/15 Budget Monitoring – 3rd Quarter**

Members were informed of the current financial position for the period April - December 2014 and an outturn projection based on that position.

**RESOLVED that the current position on budgets and expenditure for 2014/15 be noted.**

**13            Joint Property Vehicle - Provision of Accommodation**

Members were asked to approve the letting of accommodation on the ground floor of the Service Headquarters to the Joint Property Vehicle.

**RESOLVED that:**

- i)    the offer of accommodation to the Worcester Hospital NHS Trust be withdrawn; and**
- ii)   the Chief Fire Officer be authorised to enter into a lease of office accommodation at Service Headquarters to the Joint Property Vehicle on terms to be agreed by Head of Legal Services and Director of Finance.**

**14            Quarter 1 to 3 Performance 2014-15**

Members were provided with a summary of annual performance against the Fire Authority Annual Plan 2014-15 using the set of Key Performance Indicators (KPIs) agreed by Senior Management Board.

**RESOLVED that the Committee note the following headlines taken from Appendix 1 relating to performance in Quarter 1 to 3 2014-15:**

- i)    the total number of incidents attended in Quarter 1 to 3 2014-15 is the lowest overall total in the nine years that the current data set has been collected. It is also the lowest number of incidents for the three main categories of incident individually;**
- ii)   this is despite an increase in wet weather related special service incidents attended in Quarter 1 to 3 2014-15 which have increased when compared to the same period last year;**
- iii)   although sickness levels for all staff continue to remain within tolerance levels for the year so far, sickness levels are beginning to rise again since dropping from a peak in October 2013;**

iv) the Service saw a slight increase in the percentage of attendances at building fires that met the 10 minutes attendance standard compared with the same period last year, and has investigated the reasons behind reductions in the number of building fires attended by the first appliance within 10 minutes over the past number of years; and

v) retained appliances were available for operational duty 90.9% of the time.

**15 Regulation of Investigatory Powers Act (RIPA) – Annual Review**

Members were asked to review the Authority's policy on the authorisation of covert surveillance techniques under the Regulation of Investigatory Powers Act 2000.

**RESOLVED that:**

i) the Committee note there has been no use of covert investigatory techniques during the past year; and

ii) no changes be made to the existing policy.

**16 Asset Management Strategy: Hereford Fire Station Update**

Progress was reported to Members regarding the provision of a new fire station in Hereford. A property update report will be presented to all Members at the Fire Authority meeting on 17 June 2015.

**RESOLVED that progress to explore the potential of a preferred option to replace Hereford fire station, be noted.**

**17 Pensions Board - Firefighters' Pension Scheme 2015**

Members were informed of the requirement to establish a Pensions Board for the Firefighter Pension Schemes (FPS) to assist the Scheme Manager in securing compliance with the Public Services Pensions Act 2013.

**RESOLVED that:**

i) the establishment of a pensions board be approved with effect

from 1 April 2015 in accordance with the Public Services Pensions Act 2013 and relevant DCLG guidance; and

ii) authority to implement the pensions board and make appointments to the board be delegated to the Head of Legal Services, in consultation with the Chairman of Policy and Resources Committee, having regard to the relevant regulations and any further best practice advice that may emerge.

#### **18 Update from the Equality and Diversity Advisory Group**

Members were provided with an update from the Equality and Diversity Advisory Group since the last report on 10 September 2014.

**RESOLVED** that the following key areas of development be noted:

- i) Positive Action Sub Group - key development areas;
- ii) AFSA National Conference 2014; and
- iii) Corporate membership of Networking Women in the Fire Service has been renewed.

#### **19 Update from the Joint Consultative Committee**

Members were informed of the activities of the Joint Consultative Committee (JCC) since September 2014.

**RESOLVED** that the following items currently under discussion by the Joint Consultative Committee be noted:

- i) Project Arrow update;
- ii) Transformation Bids (Hindlip and Wyre Forest);
- iii) Joint Property Vehicle (JPV);
- iv) Voluntary redundancy;
- v) Logging of pre-arranged overtime;
- vi) Policy on financial assistance for medical treatment; and
- vii) Restructure involving Performance and Information department.

**Late Item**

In accordance with Section 100B 4(b) of the Local Government Act 1972 (as amended) the Chairman allowed consideration of this late item as a matter of urgency because of the need to enter into formal agreements with Wychavon District Council prior to the date of the next meeting.

**RESOLVED that:**

**the press and public be excluded from the discussions relating to the Appendix to the following item on the grounds that it is likely to involve the disclosure of exempt information within the meaning of section 100A(4) of the Local Government Act 1972, namely - information relating to the financial or business affairs of any particular person (including the authority holding that information).**

**Evesham Fire Station**

Members were asked to approve the revised terms for the re-provision of Evesham Fire Station in light of additional project costs that had now been identified.

**RESOLVED that the Head of Legal Services, in consultation with the Chief Fire Officer and Director of Finance, be authorised to enter into an agreement with Wychavon District Council for the sale and replacement of Evesham Fire Station on terms that:**

**(i) the Fire Authority will contribute an initial £150,000 towards the cost of the development; and**

**(ii) any additional costs in excess of the partners' currently identified funding, as detailed in appendix 1 (exempt information), be shared equally between the Fire Authority and Wychavon District Council.**

The Meeting ended at: 11:54

Signed:.....

Date:.....

Chairman