



Hereford & Worcester Fire Authority

Audit and Standards Committee

Monday, 29 June 2015, 10:30

## Minutes

**Members Present:** Ms L R Duffy, Mr W P Gretton, Ms K S Guthrie, Mrs A T Hingley, Mr G C Yarranton, Ms P Agar, Mr G J Vickery, Mr R I Matthews, Mr A Amos, Mr S D Williams

**Substitutes:** none

**Absent:** Mr S C Cross

**Apologies for Absence:** Professor J W Raine

### 18 Declarations of Interest (if any)

No declarations of interest were made.

### 19 Confirmation of Minutes

**RESOLVED** that the minutes of the Audit and Standards Committee meeting held on 15 April 2015 be confirmed as a correct record and signed by the Chairman.

### 20 Provisional Annual Statement of Accounts 2014/2015

A draft of the Annual Statement of Accounts was presented to the Committee for discussion and noting. The Treasurer emphasised to Members that they would not be asked to approve the Statement of Accounts until completion of the audit, which was due to commence in July 2015 and be completed in September 2015.

**RESOLVED** that:

1. the amended Accounting Policies are approved; and
2. the Treasurer bring back a further report to Committee when the

**accounts have been audited.**

**21 Health and Safety Audit**

The Head of Operations Support presented a report that informed Members of the outcomes of the CFOA West Midlands Regional Health and Safety Audit undertaken in January 2015. The Audit concluded that the Service is performing well and found a clear commitment to health and safety at all levels and evidence of a positive health and safety culture. The Audit made 12 specific recommendations relating to the two focus areas audited where further improvements could be made.

***RESOLVED* that the Audit and Standards Committee agrees the actions taken by the Health and Safety Committee following receipt of the CFOA Regional Audit in discharging the report recommendations.**

**22 Internal Audit Annual Report 2014/2015**

The Internal Audit Service Manager presented a report providing Members with the overall results in terms of meeting Internal Audit's objectives, as set out in the Internal Audit Plan for 2014/15. The Committee were also provided with an audit opinion and commentary on the overall adequacy and effectiveness of the internal control environment.

***RESOLVED* that the Audit Plan delivered in 2014/15, providing an assurance level of "significant" for all relevant audits, be noted.**

**23 National Fraud Initiative 2014/15**

Members were informed of the final outcomes of the National Fraud Initiative.

***RESOLVED* that the Committee note the comprehensive action taken in response to the National Fraud Initiative for 2014/15 and that once again no fraud has been identified.**

The Meeting ended at: 11:36

Signed:.....

Date:.....