

## 15. Appointments Committee Report

### Purpose of report

1. To inform the Authority of the proceedings of the Committee Meeting held on 25 January 2012.

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### Recommendation

***The Appointments Committee recommends that the Authority notes the proceedings of the Committee Meeting held on 25 January 2012.***

### Appointment of a Clerk/Monitoring Officer and a Treasurer

2. The Committee considered the qualifications and attributes of the Service's Director of Finance and Assets in relation to the role of Treasurer to the Authority and agreed to recommend the appointment of Mr Martin Reohorn to the role. This recommendation will be considered at item 5 of the agenda for this meeting.
3. In addition, the Committee considered the proposal to recruit a directly employed Clerk/Monitoring Officer. The Committee resolved that the Chief Fire Officer should commence an appointment process to recruit a directly employed Clerk/Monitoring Officer who is an experienced and qualified Local Authority Lawyer. It was agreed to delegate agreement of the job description, person specification, advertisement and method of recruitment to the Chief Fire Officer in consultation with the Chairman of the Fire and Rescue Authority.
4. The Appointments Committee will be involved in the selection process for the new Clerk/Monitoring Officer.

### Financial Considerations

Consideration	Yes/No	Reference in Report i.e. paragraph no.
There are financial issues that require consideration	N/A	

### Legal Considerations

Consideration	Yes/No	Reference in Report i.e. paragraph no.
There are legal issues e.g. contractual and procurer reputational issues that require consideration	N/A	

## Additional Considerations

5. The table below sets out any additional issues arising from the proposals contained in this report and identifies the relevant paragraphs in the report where such issues are addressed.

Consideration	Yes/No	Reference in Report i.e. paragraph no.
<b>Resources</b> (e.g. Assets, ICT, Human Resources, Training & Development, Sustainability).	N/A	
<b>Strategic Policy Links</b> (e.g. IRMP, Authority Plan, Equality & Diversity, Partnerships, Environmental Impact).	N/A	
<b>Risk Management / Health &amp; Safety</b> (e.g. risk management and control measures, risk register sc	N/A	
<b>Consultation with Representative Bodies</b>	N/A	

## Background Papers

FRA Report – Appointment of a Treasurer (Section 151 Officer) – 15 February 2011

Appointments Committee Minutes – 25 January 2012

## Contact Officer

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