



HEREFORD & WORCESTER Fire Authority

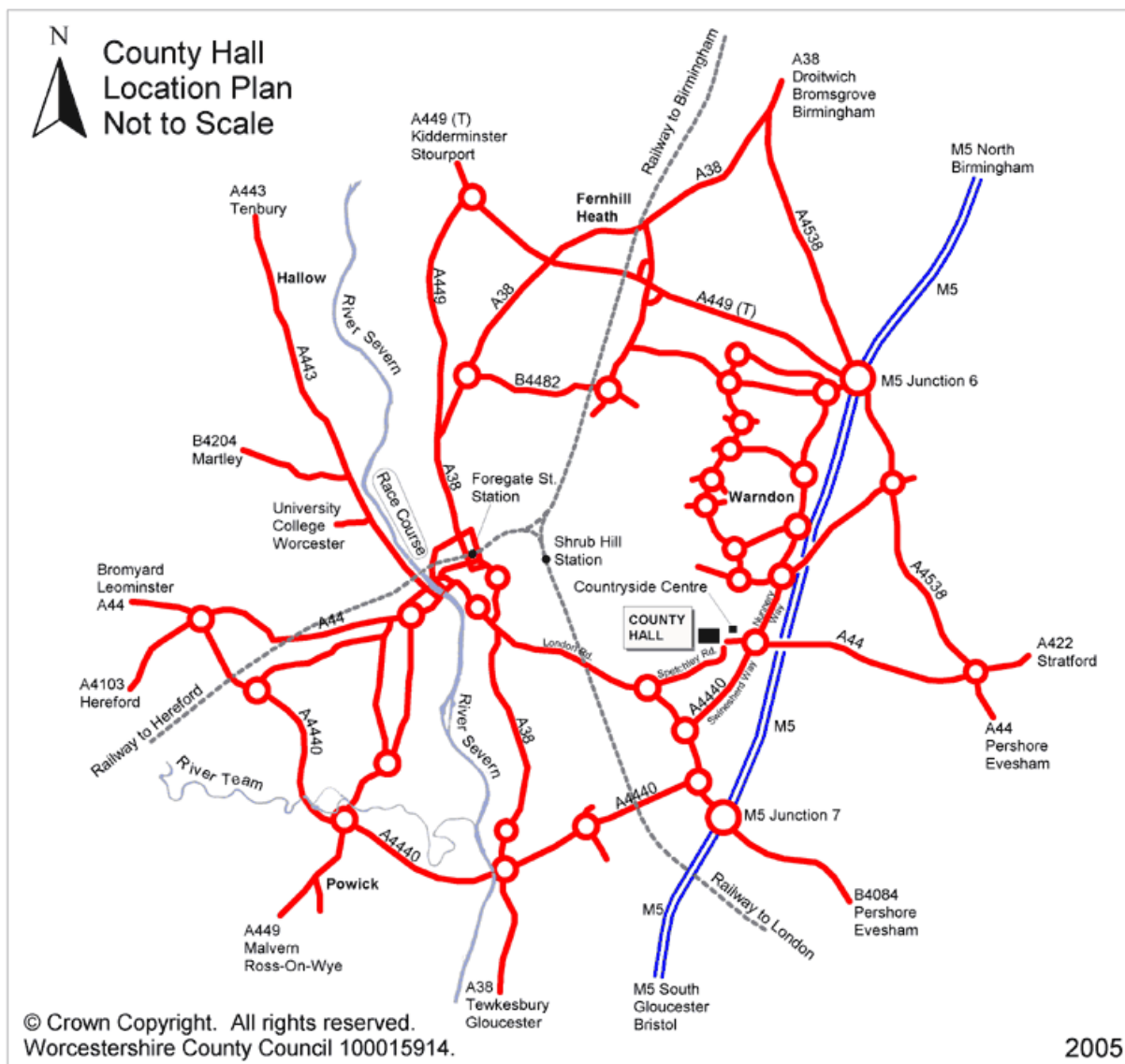
Policy and Resources Committee

AGENDA

Thursday, 29 November 2018

10:30

**Lakeview Room, County Hall
County Hall, Spetchley Road, Worcester, WR5 2NP**



From the M5

From J7 of M5 follow A44 to Worcester (follow the brown and white tourist signs) at the roundabout turn right onto Swinesherd Way and continue to the end passing Wildwood Drive on the left and the Countryside Centre on the right.

From J6 of M5 follow A4538 to Evesham, (follow the brown and white tourist signs) turn right at 1st roundabout onto B4636 (to Worcester) then left at the next roundabout (Nunnery Way - A4440) and then right at the next roundabout onto Wildwood Drive.

From Worcester City Centre

Take the London Road away from the centre signposted M5 motorway and Evesham.

Travelling eastwards along London Road, passing through a set of traffic lights at the bottom of the first large hill, climb to the top of the next hill. Approach the large roundabout and take the first left (almost straight ahead if you remain in the inside lane) into Spetchley Road.

Travel along Spetchley Road for approximately 1/3 of a mile. At the mini roundabout turn left into the County Hall Campus.

Fire Alarm

- The fire alarm is tested every Tuesday at 13:45. Should the alarm sound at any other time you will need to leave the building via the nearest safe exit.)
- You will need to follow Officers to Assembly Point E (Northside) which is located outside the building.

Toilets

- There are male and female toilets with baby change facilities in reception and a disabled toilet within the Register Office at the entrance adjacent to reception.

Parking

- If you have parked in the visitor car park please collect a token from Reception upon leaving.
- Once the token has been inserted please wait for the traffic light to change to green before driving off. The barrier will lower only when the light is green.

Smoking Policy

- Smoking is not permitted anywhere within the building. There is a smoking shelter located by the cascades which are situated between the upper and lower lakes.

OPTIONAL INFORMATION

Cafe

- There is a cafe located on the ground floor, a short distance from Reception which you are welcome to use. It sells a range of hot and cold foodstuffs as well as having a coffee bar.
- The Lakeview Cafe is open for business 08:00 to 15:00 Monday to Friday. The area is available for informal meetings unless specifically booked for an event although we ask that you only do so outside the busy lunchtime period when diners are given priority use.

Shop

- There is a shop adjacent to the cafe and stocks a range of sandwiches, snacks, sweets and newspapers.
- The shop's opening hours are 08:00 to 14:00 Monday to Friday
- There is a snack/cold drink vending machine immediately outside the shop for use during and outside of the shop's hours of business. There is also a KLIX hot drinks machine.

Grounds/Site traffic

- Please note that County Hall and its grounds are public therefore there may be any number of people walking around the site including those walking their dogs or travelling to the nearby schools.
- Due to this we have a site wide 10 mph speed limit

Public Transport

- There are two bus stops within the grounds of County Hall, one adjacent to each of the site entrances. Both have timetables and as a guide there are generally four buses per hour into the city centre.

ACCESS TO INFORMATION – YOUR RIGHTS. The press and public have the right to attend Local Authority meetings and to see certain documents. You have:

- the right to attend all Authority and Committee meetings unless the business to be transacted would disclose “confidential information” or “exempt information”;
- the right to film, record or report electronically on any meeting to which the public are admitted provided you do not do so in a manner that is disruptive to the meeting. **If you are present at a meeting of the Authority you will be deemed to have consented to being filmed or recorded by anyone exercising their rights under this paragraph;**
- the right to inspect agenda and public reports at least five days before the date of the meeting (available on our website: <http://www.hwfire.org.uk>);
- the right to inspect minutes of the Authority and Committees for up to six years following the meeting (available on our website: <http://www.hwfire.org.uk>); and
- the right to inspect background papers on which reports are based for a period of up to four years from the date of the meeting.

A reasonable number of copies of agenda and reports relating to items to be considered in public will be available at meetings of the Authority and Committees. If you have any queries regarding this agenda or any of the decisions taken or wish to exercise any of these rights of access to information please contact Committee & Members’ Services on 01905 368209 or by email at committeeservices@hwfire.org.uk.

WELCOME AND GUIDE TO TODAY’S MEETING. These notes are written to assist you to follow the meeting. Decisions at the meeting will be taken by the **Councillors** who are democratically elected representatives and they will be advised by **Officers** who are paid professionals. The Fire and Rescue Authority comprises 25 Councillors and appoints committees to undertake various functions on behalf of the Authority. There are 19 Worcestershire County Councillors on the Authority and 6 Herefordshire Council Councillors.

Agenda Papers - Attached is the Agenda which is a summary of the issues to be discussed and the related reports by Officers.

Chairman - The Chairman, who is responsible for the proper conduct of the meeting, sits at the head of the table.

Officers - Accompanying the Chairman is the Chief Fire Officer and other Officers of the Fire and Rescue Authority who will advise on legal and procedural matters and record the proceedings. These include the Clerk and the Treasurer to the Authority.

The Business - The Chairman will conduct the business of the meeting. The items listed on the agenda will be discussed.

Decisions - At the end of the discussion on each item the Chairman will put any amendments or motions to the meeting and then ask the Councillors to vote. The Officers do not have a vote.



Hereford & Worcester Fire Authority

Policy and Resources Committee

Thursday, 29 November 2018, 10:30

Agenda

Councillors

Mr C B Taylor (Chairman), Mr R C Adams (Vice Chairman), Mr T D Baker-Price, Mr B Clayton, Mrs E Eyre BEM, Mr A Fry, Mr D Greenow, Dr C A Hotham, Mrs F M Oborski MBE, Mr R J Phillips, Mrs J Potter, Mr P A Tuthill, Mr R M Udall

No.	Item	Pages
1	Apologies for Absence To receive any apologies for absence.	
2	Named Substitutes To receive details of any Member of the Authority nominated to attend the meeting in place of a Member of the Committee.	
3	Declarations of Interest (if any) This item allows the Chairman to invite any Councillor to declare an interest in any of the items on this Agenda.	
4	Confirmation of Minutes To confirm the minutes of the meeting held on 12 September 2018.	7 - 11
5	Budget Monitoring 2018/19 – Quarter 2 To inform the Committee of the current position on budgets and expenditure for 2018/19.	12 - 18

6	Medium Term Financial Plan (MTFP) Interim Update	19 - 23
	To bring to the attention of the Committee a recent potential change which may have significant impact on future budgets.	
7	Replacement of Hereford Fire Station	24 - 26
	To seek approval for delivery of a replacement for Hereford Fire Station at an alternative location to that previously identified and for funding to allow for detailed design of the project to be approved from the existing project budget allocation.	
8	2018-19 Performance Report: Quarters 1-2	27 - 56
	This report is a summary of the Service's Quarters (Q1-Q2) performance against a comprehensive set of Performance Indicators agreed by Senior Management Board (SMB).	
9	Use of Fire Stations to support Homeless People	57 - 59
	To update the Committee on the potential use of fire stations to support homeless people during cold weather conditions.	



Hereford & Worcester Fire Authority

Policy and Resources Committee

Wednesday, 12 September 2018, 14:00

Minutes

Members Present: Mr R C Adams, Mr T D Baker-Price, Mr B Clayton, Mrs E Eyre BEM, Mr A Fry, Dr C A Hotham, Mrs F M Oborski MBE, Mr R J Phillips, Mr C B Taylor, Mr P A Tuthill, Mr R M Udall

124 Apologies for Absence

Apologies were received from Cllr J Potter.

125 Named Substitutes

There were no named substitutes for this meeting.

126 Declarations of Interest (if any)

There were no interests declared.

127 Confirmation of Minutes

RESOLVED that the minutes of the meeting of the Policy and Resources Committee held on 28 March 2018 be confirmed as a correct record and signed by the Chairman.

128 2018/19 Budget Monitoring – 1st Quarter

The Treasurer informed Members of the current position on budgets and expenditure for 2018/19.

Members were asked to note the forecast revenue underspend of £0.820m and approve the earmarking of £0.750m towards the cost of replacing Broadway Fire Station.

During discussions on the capital budget in relation to Redditch Fire

Station, Members were informed that a suitable site had been identified for a replacement fire station and the project was progressing well. Members thanked the Head of Legal Services for his work in relation to Redditch fire station.

A Member raised a query with regard to the interest rate payable to the Public Works Loans Board. The Treasurer confirmed to Members that the borrowing interest rate was just over 3% on a fixed rate.

RESOLVED that the Committee:

- i) Note the forecast revenue underspend of £0.820m (-2.5%);**
- ii) Approve the earmarking of £0.750m (-2.3%) of this underspend towards the cost of replacing Broadway Fire Station; and**
- ii) Note the continuing budget risk regarding the pay award.**

129 2018-19 Performance Report: Quarter 1

Members were provided with a summary of the Service's Quarter 1 performance against a comprehensive set of Performance Indicators agreed by the Senior Management Board.

In response to a question from a Member regarding crewing proposals, the Chief Fire Officer agreed to bring an update report to the next Fire Authority meeting on 19 December 2018 and gave an assurance that no permanent changes to contracts outside of existing 'Grey Book' terms and conditions would be implemented in the meantime without the agreement of the relevant recognised bodies.

Concern was also expressed over future housing developments in the West of Worcester and the potential requirements on the Service for additional fire cover. The Chief Fire Officer indicated that the next CRMP in 2020 would take account of all new development in the area.

A Member questioned the response times for retained stations but was reassured that the delay was often due to road conditions rather than the distance required to travel.

RESOLVED that Members note the following headlines drawn from Appendix 1 relating to performance in Quarter 1, 2018-19:

- i) A total of 1,917 incidents were attended in Q1, an increase of 8.2% (145 incidents) over the same Quarter of 2017-18, and 11.5% (220 incidents) higher than the average for the last five years. However, the overall 5 year trend remains relatively consistent.**

ii) The majority of the increase in Q1 is accounted for by a rise in the numbers of Special Service and False Alarms related incidents, while the number of Fire incidents was down:

a. Special Services: an increase of 20.4% (80 incidents) is mainly accounted for by increases in the number of Road Traffic Collisions (44), Flooding (21) and Other Special Services (30

b. False Alarms: a substantial increase of 8.9% (69 incidents), most common automatic activations are at a number of sheltered housing, nursing homes and hospitals.

c. Fires: have decreased slightly by 0.7% (4 incidents) over the previous year.

iii) Overall Staff Sickness levels were 2.06 days lost per head and is above the 5-year average of 1.44.

iv) The Service attended 60.4% (119 incidents) of Building Fires within 10 minutes in Quarter 1, compared with 60.6% in the same period in 2017-18. The average time for the first fire appliance attendance at all building fires was 10 minutes and 32 seconds.

v) The overall availability of the first On-Call (Retained) fire appliance remains high at 88.1%; however, this has decreased by 2.2% when compared to the same period in 2017-18.

vi) That a report on crewing proposals be made available for the next Full Fire Authority meeting in December 2018.

130 Creating a Strategic Alliance

Members were presented with a plan to create a strategic alliance between Hereford & Worcester and Shropshire Fire and Rescue Services.

Members were informed that the creation of a formal Strategic Alliance and Governance framework was a major step towards collective resilience, capacity and sustainability to effectively meet on going financial challenges, while also seizing the opportunity to deliver key joint priorities over the next 3-5 years and provide additional value to our local communities.

Members expressed their disappointment in the PCC's response and requested that the Chairman of the Authority respond formally ensuring a

copy is made available to members of the public on the website.

The Chief Fire Officer assured Members that any savings from within the Alliance would be brought to the Fire Authority's attention.

Finally Members agreed that that the Chairman and Vice-Chairman should both represent the Authority on the Strategic Alliance Board.

[Councillor Baker-Price left the meeting at 3.00pm].

RESOLVED that:

i) The plan to create a Strategic Alliance between Hereford & Worcester and Shropshire Fire and Rescue Services be approved.

ii) The Chairman and Vice-Chairman be nominated to represent the Authority on the Strategic Alliance Board to be set up to oversee the Strategic Alliance.

131 Update from the Joint Consultative Committee

Members were informed of the activities of the Joint Consultative Committee (JCC) since March 2018.

Members were pleased to learn that the vetting process was near the end of completion for the relocation of staff to Hindlip.

[Councillor Udall left the meeting at 3.13pm].

Members were also pleased to note proposals to use body and vehicle cameras throughout the Service to protect staff. The dangers of one incident recently was highlighted to the public on social media from the video footage obtained.

RESOLVED that the following items currently under discussion by the Joint Consultative Committee be noted:

i) Changes to crewing systems

ii) Relocation to Hindlip

iii) Cultural Review

Exclusion of the Press and Public

The Authority were asked to exclude members of the public and press from Agenda Item 9.

It was RESOLVED to exclude the public and press on the grounds that the discussion would be likely to involve the disclosure of

exempt information within the meaning of section 100A(4) of the Local Government Act 1972, namely - information relating to the financial or business affairs of any particular person (including the authority holding that information) and information subject to legal professional privilege.

132 Redevelopment of Broadway Fire Station

Members were asked to approve the redevelopment of Broadway Fire Station and the allocation of funding for the project.

Members were reminded that the future of Broadway Fire Station was considered as part of the CRMP process in 2014, at which time it was decided that the station should be kept as part of the Service's emergency cover arrangements.

Members agreed that Broadway Fire Station was in very poor condition, its design was not fit for modern needs and was overdue for replacement or major upgrading.

Summary of Decision

The Policy and Resources Committee authorised officers to proceed with the redevelopment of Broadway Fire Station on the existing site.

The Meeting ended at: 15:34

Signed:.....

Date:.....

Chairman

Report of the Treasurer

Budget Monitoring 2018/19 – Quarter 2

Purpose of report

1. To inform the Committee of the current position on budgets and expenditure for 2018/19.

Recommendation

The Treasurer recommends that the Committee note:

- (i) the forecast revenue overspend of £0.013m; and***
- (ii) the continuing budget risk regarding the pay award.***

Introduction and Background

2. This report relates to the Authority's financial position at Quarter 2, and is an out-turn projection based on the period April – September 2018 and known information.
3. Separate financial reports are included to detail the position for both revenue and capital for this period.
4. Details are included about the Authority's Treasury Management position for the period.

Revenue

5. In February 2018 the Authority set a core budget for 2018/19 of £31.236m, allocated to budget heads.
6. In May 2018 the Authority considered a revised Medium Term Financial Plan (MTFP) which included a re-phasing of the savings from the HQ relocation. This increased costs by £0.173m largely offset by additional business rate income.
7. This was subsequently amended to reflect changes in demand, planned use of earmarked reserves, additional budget holder savings and the allocation of the known pay awards. This resulted in a revised budget at Quarter 1 of £33.078m (*Appendix 1, Column 2, Row 36*).
8. Three further variations to the budget are now proposed:
 - Correction of error to previous allocation of budget in respect of
 - adjust ICT Strategy from non-pay to pay as intended
 - correct revenue funded Cutting Gear to capital financing

- Realignment of budgets for Day Crew Disturbance / out-turn payments to match expenditure
 - Release of reserve funding in accordance with the approved strategy, including Cutting Gear and Mobile Data Terminals (MDT).
9. These variations bring the core budget to £32.949m (*Appendix 1, Column 6, Row 36*)
10. Appendix 1 gives details of the projected year end expenditure of £32.962m. At the end of Quarter 2 (30 September 2018) the projected annual variations relate to:
- Whole time pay savings from Watch Commander vacancies offset by temporary promotions to support 2020 Vision projects.
 - +£0.179 uniformed overtime – arising from change of officer rota mid-way through year
 - -£0.149m retained pay under spending – continuing prior year trends. SMB are currently looking at ways to utilise this to improve retained recruitment and retention and consequently availability.
 - -£0.017m net in non-pay budgets.
 - Although provision is made for pay awards at 2%, Members are reminded that the July 2017 uniformed staff award (Grey Book) has not been settled yet and an offer of 2% was rejected by the employee side. Any costs above 2% in either year represent a potential overspend.

Capital

11. The current capital budget was approved by the Authority in February 2018, with amendments in May 2018 summarised below. Replacement of Mobile Data Terminals (MDT), funded from reserves in accordance with the Strategy, is now added as orders are to be placed shortly:

	Major Buildings £m	Vehicles £m	Fire Control £m	Major Equip £m	Minor Schemes £m	TOTAL £m
Revised Budget : Sep 2018	24.664	5.308	2.287	0.564	3.416	36.239
plus: MDTs (Reserve)				0.340		0.340
Amended Budget : Sep 2018	24.664	5.308	2.287	0.904	3.416	36.579
less expenditure to 2017/18	(5.456)	(0.571)	(2.026)		(1.142)	(9.195)
Remaining Budget	19.208	4.737	0.261	0.904	2.274	27.384

12. The approved capital budget is divided into 4 blocks:
- Major Buildings
 - Vehicles
 - Other Schemes (Fire Control & Cutting Gear)
 - Minor Schemes (allocated by Senior Management Board)
13. The Other Building Schemes figure (*Appendix 2a, Row 7*) is provision for the Wyre Forest Hub, Hereford and Redditch Fire Stations and the North Herefordshire Strategic Training Facility, which await tender or formal approval. It is expected that, once approved, expenditure will occur over a number of future years.
14. Of the capital budget of £27.384m (*Appendix 2a, Column 6, Row 29*), £17.442m (*Row 7*) still requires approval leaving £9.942m against which expenditure can be incurred.
15. At the end of Quarter 2, £6.203m (*Appendix 2a, Column 7, Row 29*) has been committed by way of expenditure and order, representing 62% of the available resources.

Treasury Management

16. Since October 2008 the Authority has adopted a policy of avoiding new long term borrowing, where working capital balances permit. The Authority will only extend long term borrowing when cash-flow requirements dictate that it is necessary, and only to finance long term assets.
17. At the beginning of the financial year (2018/19), borrowing was at a level of £11.137m, this will be reduced to £10.637m by the end of the year, following planned repayments to the Public Works Loans Board.
18. It is not necessary to take out new external borrowing but it will be necessary in the medium term and appropriate provision is already made within the MTFP.
19. In accordance with the Authority's Treasury Management Strategy, surplus funds are invested by Worcestershire County Council alongside their own funds. Investment is carried out in accordance with the WCC Treasury Management Strategy, which has been developed in accordance with the Prudential Code for Capital Finance and is used to manage risks from financial instruments.
20. Given the uncertainty in financial markets, the Treasurer continues to advise that investment should be focussed on security. As a consequence, surplus funds continue to generate low returns which are factored into the budget.
21. At 30 September 2018 short term investment via Worcestershire County Council comprised:

Organisation Type Invested in	£m
Other Local Authorities	1.310
Money Market Funds (Instant Access)	4.288
Cash Plus (Liquidity Fund)	2.612
Call	4.190
Total	12.400

Corporate Considerations

Resource Implications (identify any financial, legal, property or human resources issues)	Whole Report
Strategic Policy Links (identify how proposals link in with current priorities and policy framework and if they do not, identify any potential implications).	None
Risk Management / Health & Safety (identify any risks, the proposed control measures and risk evaluation scores).	None
Consultation (identify any public or other consultation that has been carried out on this matter)	None
Equalities (has an Equalities Impact Assessment been completed? If not, why not?)	None – N/A

Supporting Information

Appendix 1 – 2018/19 Revenue Budget Monitoring

Appendix 2a – 2018/19 Capital Budget Monitoring

Appendix 2b – 2018/19 Capital Budget Monitoring (Minor Schemes)

Contact Officer

Martin Reohorn, Treasurer to the Authority

(01905 368205)

Email: mreohorn@hwfire.org.uk

Hereford & Worcester Fire Authority
Policy & Resources Committee: 29 November 2018
Revenue Budget 2018/19: Quarter 2

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
		2018/19 Revised Budget Quarter 1 £m	Correction of Previous Allocs £m	DC Activity Payts £m	Reserves Funding £m	2018/19 Revised Budget Quarter 2 £m	Forecast Annual Expd £m	Forecast Annual Variance £m
1	WT FF Pay	12.214		(0.076)		12.138	12.317	0.179
2	RDS FF Pay	3.473		0.076		3.549	3.400	(0.149)
3	Control Pay	0.739				0.739	0.739	
4	Support Pay	3.450	0.119		0.129	3.698	3.698	
5	Other Employee Costs	0.120				0.120	0.120	
6	Unfunded Pensions	1.055				1.055	1.055	
7	Employee Related	21.051	0.119	0.000	0.129	21.299	21.329	0.030
8	Strategic Management	0.108				0.108	0.105	(0.003)
9	New Dimensions	0.064				0.064	0.051	(0.013)
10	Operational Policy	0.093				0.093	0.091	(0.002)
11	Technical Fire Safety	0.015				0.015	0.014	(0.001)
12	Community Safety	0.171				0.171	0.177	0.006
13	Training Dept.	0.561				0.561	0.528	(0.033)
14	Fleet	0.650				0.650	0.649	(0.001)
15	Operational Logistics	1.663	(0.500)		0.100	1.263	1.264	0.001
16	Information & Comms Technology	1.837	(0.140)			1.697	1.681	(0.016)
17	Human Resources	0.476				0.476	0.475	(0.001)
18	Policy & Information	0.043				0.043	0.042	(0.001)
19	Corporate Communications	0.020				0.020	0.014	(0.006)
20	Legal Services	0.021				0.021	0.021	
21	Property/Facilities Mngt	2.093				2.093	2.093	
22	PPL Charges	0.381				0.381	0.440	0.059
23	Authority Costs	0.064				0.064	0.058	(0.006)
24	Committee Services	0.002				0.002	0.002	
25	Insurances	0.316				0.316	0.316	
26	Finance (FRS)	(0.061)				(0.061)	(0.061)	
27	Finance SLA	0.098				0.098	0.098	
28	Budget Holders	8.615	(0.640)	0.000	0.100	8.075	8.058	(0.017)
29	Capital Financing	2.843			0.154	2.997	2.997	
30	Capital Financing	2.843	0.000	0.000	0.154	2.997	2.997	0.000
31	Pay Award Provision 17/18	0.292			(0.012)	0.280	0.280	
32	Pay Award Provision 18/19	0.249				0.249	0.249	
33	Inflation Contingency 18/19	0.000				0.000		
34	Unallocated Budget	0.028	0.021			0.049	0.049	
35	Provisions/Contingencies	0.569	0.021	0.000	(0.012)	0.578	0.578	0.000
36	Core Budget	33.078	(0.500)	0.000	0.371	32.949	32.962	0.013
37	To/(from) Property Reserve	(0.260)				(0.260)	(0.260)	
38	To/(from) Development Reserve	(0.050)			(0.096)	(0.146)	(0.146)	
39	To/(from) Equipment Reserve	(0.500)	0.500		(1.025)	(1.025)	(1.025)	
40	To/(from) B-wayFS Reserve	0.000			0.750	0.750	0.750	
41		(0.810)	0.500	0.000	(0.371)	(0.681)	(0.681)	0.000
42	Net Budget	32.268	0.000	0.000	0.000	32.268	32.281	0.013
43	Revenue Support Grant	(2.427)				(2.427)	(2.427)	
44	Business Rate Support Grant	(3.240)				(3.240)	(3.240)	
45	Fire Revenue Grant	(0.985)				(0.985)	(0.985)	
46	LTCM Grant	(0.119)				(0.119)	(0.119)	
47	Rural Services Delivery Grant	(0.088)				(0.088)	(0.088)	
48	Business Rates & Section 31 Grant	(2.576)				(2.576)	(2.576)	
49	Business Rates Collection Fund	(0.079)				(0.079)	(0.079)	
50	Council Tax Precept	(22.576)				(22.576)	(22.576)	
51	Council Tax Collection Fund	(0.167)				(0.167)	(0.167)	
52	Total Funding	(32.257)	0.000	0.000	0.000	(32.257)	(32.257)	0.000
53	Budget Gap	0.011	0.000	0.000	0.000	0.011	0.024	0.013
54	To/(from) Budget Reduction Reserve	(0.011)				(0.011)	(0.011)	
55	Net	(0.000)	0.000	0.000	0.000	(0.000)	0.013	0.013

Hereford & Worcester Fire Authority
Policy & Resources Committee: 29 November 2018
Capital Budget 2018/19: Quarter 2

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Revised Budget £m	Release £m	Amended Budget £m	Prior Year Expend. £m	Remaining Budget £m	2018/19 Expend. & Commit. £m	Remaining £m
<u>Major Buildings Programme</u>							
1 Evesham FS	4.270		4.270	4.213	0.057	0.056	0.001
2 Hereford FS - Preliminaries	0.095		0.095	0.074	0.021	0.010	0.011
3 Wyre Forest Hub - Land	0.894		0.894	0.894	0.000		0.000
4 Wyre Forest Hub - Main Scheme	0.000	0.057	0.057		0.057	0.057	0.000
5 Hindlip Move - ICT/OCC Enabling V	0.417	0.150	0.567	0.272	0.295	0.234	0.061
6 Hindlip Move - Main Scheme	0.000	1.336	1.336		1.336	1.007	0.329
7 Other Building Schemes	18.988	(1.543)	17.445	0.003	17.442		17.442
8	24.664	0.000	24.664	5.456	19.208	1.364	17.844
<u>Vehicle Programme</u>							
9 Command Unit Replacement	0.350		0.350		0.350	0.314	0.036
10 Replacement Pumps	1.610		1.610	0.550	1.060	0.781	0.279
11 Replacement Response Vehicles	0.167		0.167		0.167	0.167	0.000
12 Replacement Water Carrier	0.190		0.190		0.190		0.190
13 Replacement RAV	0.230		0.230		0.230		0.230
14 Replacement White Fleet	0.330		0.330	0.021	0.309	0.309	0.000
15 Replacement Pumps	1.150		1.150		1.150	1.150	0.000
16 Replacement Response Vehicles	0.631		0.631		0.631	0.631	0.000
17 Replacement Water Carrier	0.190		0.190		0.190		0.190
18 Replacement White Fleet	0.088		0.088		0.088	0.088	0.000
19 Boats	0.050		0.050		0.050	0.037	0.013
20 Replacement Response Vehicles	0.322		0.322		0.322	0.213	0.109
21	5.308	0.000	5.308	0.571	4.737	3.690	1.047
<u>Other Schemes</u>							
22 C&C Replacement	2.287		2.287	2.026	0.261	0.087	0.174
23 Cutting Gear (Reserve Funded)	0.000	0.564	0.564		0.564	0.564	0.000
24 MDTs (Reserve Funded)	0.000	0.340	0.340		0.340		0.340
25	2.287	0.904	3.191	2.026	1.165	0.651	0.514
<u>Minor Schemes requiring SMB allocation</u>							
26 Allocated	2.913	0.503	3.416	1.142	2.274	0.498	1.776
27 Un-allocated	0.503	(0.503)	0.000		0.000		0.000
28	3.416	0.000	3.416	1.142	2.274	0.498	1.776
29	35.675	0.904	36.579	9.195	27.384	6.203	21.181

Hereford & Worcester Fire Authority
Policy & Resources Committee: 29 November 2018
Capital Budget 2018/19 - Minor Schemes: Quarter 2

	(1)	(4)	(5)	(6)	(7)	(8)
		Amended Budget £000	Prior Year Expend. £000	Remaining Budget £000	2018/19 Expend. & Commit. £000	Remaining £000
135 - Asbestos Works		144,765	134,724	10,040		10,040
178 - UPS Enhancement		127,432	102,432	25,000		25,000
193 - Station Masts		133,425	107,179	26,246		26,246
201 - Day Crew Plus Hereford		269,437	62,340	207,097		207,097
205 - Redditch Welfare		100,750	88,220	12,530		12,530
210 - Droitwich Forecourt		40,000	35,402	4,598		4,598
212 - Hereford Staff Welfare		41,000	39,748	1,252		1,252
217 - Pershore Boiler Room		30,000	28,577	1,423		1,423
218 - Pershore uPVC Facias		12,000	0	12,000		12,000
221 - Upton Bay Floor		40,000	16,993	23,007		23,007
222 - Alerter Transmitters		175,000	8,972	166,028	166,028	(0)
223 - SAN Replacement		65,000	63,118	1,882		1,882
224 - Audit Software		35,000	22,325	12,675		12,675
225 - Hardware Replacement		69,200	39,287	29,913	29,913	(0)
226 - Eardisley Asbestos		30,000	23,500	6,500		6,500
227 - Fownhope Asbestos		30,000	0	30,000		30,000
228 - Kingsland Drill Tower		10,000	0	10,000		10,000
229 - Pershore Female Muster Area		20,000	67	19,933	201	19,732
230 - Pershore Retaining Wall		15,000	14,611	389		389
231 - Ross Bay Doors		11,000	10,505	495		495
232 - Tenbury Forecourt		15,000	0	15,000		15,000
233 - Upton Rear Bay Door		10,500	0	10,500		10,500
234 - Whitchurch Asbestos		30,000	19,996	10,004		10,004
235 - Hardware Replacement		176,350	86,228	90,122	90,122	0
236 - Patient Report Form IRS System		7,600	0	7,600		7,600
237 - Intel Software		20,000	0	20,000		20,000
247 - ICT Strategy Cloud Services		96,082	31,029	65,053	65,053	0
248 - ICT Strategy SharePoint		200,000	0	200,000		200,000
249 - ICT Strategy Professional Services		150,000	36,000	114,000	74,715	39,285
250 - ICT Strategy Equipment		250,000	0	250,000	7,180	242,820
251 - Droitwich Welfare Works		82,000	78,284	3,716		3,716
252 - Service Wide Window Security		100,000	44,471	55,529	53,971	1,558
253 - Eardisley Rear Extension		127,500	8,572	118,928		118,928
254 - Leintwardine Rear Extension		144,500	11,083	133,417		133,417
255 - Re Location Community Risk To Worcester		104,500	27,568	76,932	806	76,126
264 - Ladders		45,000	0	45,000		45,000
265 - Bromyard Extension		30,000	0	30,000		30,000
266 - Defford - CFBT Attack Box		50,000	0	50,000		50,000
267 - Defford - CFBT Window Unit		26,000	0	26,000		26,000
268 - Defford - Shower Block		45,000	0	45,000		45,000
269 - Droitwich - Security/Yard		17,500	0	17,500		17,500
270 - Droitwich - Refurb		85,000	0	85,000	8,360	76,640
271 - Droitwich - WigWag		12,500	0	12,500		12,500
272 - Ledbury Remove rear counter (Asbestos containing)		12,000	0	12,000		12,000
273 - Ledbury Fire Station Tower		10,000	0	10,000	1,450	8,550
274 - Leominster Fire Station Tower		40,000	0	40,000		40,000
275 - Operational Logistics Doors and Gates		39,000	0	39,000		39,000
276 - Per shore Re Roof and Guttering		82,500	0	82,500		82,500
277 - Peterchurch STF Pallet Storage		8,000	0	8,000		8,000
998 - Unallocated Minor Schemes		495	0	495		495
		3,416,035	1,141,230	2,274,805	497,800	1,777,005
£m		3.416	1.142	2.274	0.498	1.776

Report of the Treasurer

Medium Term Financial Plan (MTFP) Interim Update

Purpose of report

1. To bring to the attention of the Committee a recent potential change which may have significant impact on future budgets.

Recommendation

The Treasurer recommends that the Committee:

- (i) Note the significant potential impact of the proposed increase in Firefighter Pension Scheme employer contributions;*
- (ii) Approve that the impact is included in future Budget/MTFP projections;*
- (iii) Consider what its approach to precept flexibility might be; and*
- (iv) Recommend that the Fire Authority are fully briefed on the impact of the proposed increase in Firefighter Pension Scheme employer contributions.*

Introduction and Background

2. The Fire Authority approved a revised MTFP in May 2018 which was based on a set of assumptions about future expenditure, funding and the Reserves Strategy.
3. At this point there is no update on the grant, business rate or tax-base information (which are not expected until January).
4. Fire Authorities have however been recently notified of proposed changes to the employer contribution rates for Firefighter pension schemes, which have a significant impact.

Firefighter Pensions

5. In the Chancellor's Budget in 2016 it was announced that the discount rate used to calculate the cost of the un-funded public pension schemes (i.e. Fire, Police, Military, Teachers, Civil Service and NHS, but not LGPS) would be reduced from 3% to 2.8% with effect from 2019. This has the impact of increasing costs.
6. The cost of this for Hereford & Worcester was estimated at £0.315m and is included in the approved MTFP.
7. For the recent four-yearly valuation of the schemes this has been further reduced to 2.4%, and, along with other changes – most notably the 2006

modified scheme and the 2015 Cost Cap Cost (see below), has the impact of increasing the average employers contribution rate from 17.6% to 30.2%.

8. Across the whole public sector these changes yield the Treasury an additional £2bn per year.

2015 Cost Cap Cost Implications

9. In addition to the above changes the government has reviewed the “Cost Cap Cost” of the 2015 Scheme.
10. Under the Public Pensions Act the Scheme has to maintain a “Cost Cap Cost” of 16.8% +/- 2%. If it varies beyond these parameters then the Scheme Advisory Board (SAB) is obliged to recommend to the Home Secretary changes to the Scheme to bring the “Cost Cap Cost” back into line.
11. At the recent valuation the “Cost Cap Cost” was below 12% and the SAB now has to make recommendations that bring the cost of the Scheme back up to 16.8%.
12. The default arrangement is to increase the pensionable service accrual rate, but this has the consequence of increasing the employer’s contribution rate further and the proposed average rates take this into account.
13. The impact of this has not been properly assessed as the Treasury is seeking a review of the process and the original calculations to understand why the outcome is so different from that expected.

Impact for Hereford & Worcester Fire Authority

14. The estimated annual cost to this Fire Authority is £1.550m, but this cannot be confirmed until individual scheme rates are announced.
15. Given that the MTFP already includes £0.315m the net impact is £1.235m per year.
16. It is the understanding of the NFCC – Finance Co-ordination Committee that the Treasury has agreed to fund the cost in whole for the NHS and partly for one year for the other services.
17. The Home Office has calculated the revised contribution rates will cost £107m across the fire sector and has advised that the Treasury will provide £97m in a one-off grant in 2019/20 only. Subject to understanding the distribution methodology this could provide a £1.400m grant to this Authority.
18. Appendix 1 sets out the impact on the MTFP, assuming funding is for one year only.
19. Whereas the MTFP has a balanced budget to 2023/24 with an expected gap of only £0.3m in 2024/25, the pension changes would produce a balanced budget only to 2020/21 with gaps of £1.3m, £1.8m and £1.6m in subsequent years and an on-going gap of around £1.5m from 2024/25.

20. This will have an impact on the future shape of the Service

Wider Impacts

21. Funding of the 2019/20 impact for Fire is more generous than funding offered to Police for the same issue where an equivalent figure would be grant of only £0.900m
22. The impact across the sector (and wider emergency services) is significant and key groups are lobbying for mitigation.
23. At present this appears to be along two routes:
- Incorporation as a cost pressure in the next CSR review. Given that it yields the Treasury £2bn per year it is thought unlikely to give any additional resources.
 - Precept flexibility – allowing local Fire Authorities to agree to higher Council Tax increases (*see below*).
24. The possibility of additional precept “flexibility” has been discussed (but not adopted as policy) to allow Band D tax to rise further than the current referendum limits.
25. In round terms to deal with the issue in 2019/20 would mean an additional increase in band D of £4.44 (5.4%) on top of the planned 2.98%.
26. There are a number limitations at a national level:
- The one off funding in 2019/20 would mean that flexibility was needed in 2020/21 instead.
 - Whilst a 5.4% increase might close the gap in this Authority many others would need a significantly higher figure (up to an additional 12% in some cases)
 - Even a net increase of 7.4% (2.98% planned plus 4.4% needed) would probably be too excessive for government to allow.
 - It might be possible that the flexibility is spread over two years (like the Adult Social Care Precept), but this is speculative.
 - Finally a number of Authorities are already arguing for precept flexibility to deal with existing cost pressures to avoid the difficult decisions this Authority has already had to take.
27. Even if a higher precept is permissible Members will still have to decide between tax increases to pay for pensions or further budget reductions.

Conclusion

28. Whilst full details are not yet known, the indicative impact is significant and will need to be incorporated in future planning.

Corporate Considerations

Resource Implications (identify any financial, legal, property or human resources issues)	Whole Report
Strategic Policy Links (identify how proposals link in with current priorities and policy framework and if they do not, identify any potential implications).	None
Risk Management / Health & Safety (identify any risks, the proposed control measures and risk evaluation scores).	None
Consultation (identify any public or other consultation that has been carried out on this matter)	None
Equalities (has an Equalities Impact Assessment been completed? If not, why not?)	None – N/A

Supporting Information

Appendix 1 – Potential Impact on MTFP

Contact Officer

Martin Reohorn, Treasurer to the Authority
(01905 368205)

Email: mreohorn@hwfire.org.uk

Hereford & Worcester Fire Authority
Policy & Resources Committee: 29th November 2018
Update to MTFP

Appendix 1

	1	2	3	4	5
Current Approved MTFP	2019/20	2020/21	2021/22	2022/23	2023/24
	Forecast	Forecast	Forecast	Indicative	Indicative
	£m	£m	£m	£m	£m
1 <i>Assumed Business Rate increase</i>	2.00%	2.00%	2.00%	2.00%	2.00%
2 <i>Assumed Tax-base Increase</i>	0.89%	0.91%	0.91%	1.00%	1.00%
3 <i>Assumed Band D Tax Increase</i>	2.98%	1.96%	1.96%	1.96%	1.96%
4 2018/19 CORE BUDGET	32.236	32.236	32.236	32.236	32.236
5 MTFP (May 2018) Net Changes	1.352	1.804	1.961	2.668	3.254
6 EXPENDITURE REQUIREMENT	33.588	34.040	34.197	34.904	35.490
Funding					
7 All Grants	(6.275)	(4.217)	(4.285)	(4.354)	(4.424)
8 Business Rates & S31 Grant	(2.661)	(4.071)	(4.152)	(4.236)	(4.320)
9 Council Tax Precept	(23.455)	(24.133)	(24.830)	(25.570)	(26.332)
10 PROJECTED RESOURCES	(32.391)	(32.421)	(33.267)	(34.160)	(35.076)
11 CORE GAP	1.197	1.619	0.930	0.744	0.414
12 Use of Property Reserve	(0.120)	(0.185)	(0.160)	(0.147)	
13 Budget Reduction Reserves	(0.777)	(1.434)	(0.770)	(0.597)	(0.371)
14 General Balances	(0.300)				
15 NET GAP	0.000	0.000	(0.000)	(0.000)	0.043

(3.949)

	1	2	3	4	5
Impact on Approved MTFP	2019/20	2020/21	2021/22	2022/23	2023/24
	Forecast	Forecast	Forecast	Indicative	Indicative
	£m	£m	£m	£m	£m
16 <i>Assumed Business Rate increase</i>	2.00%	2.00%	2.00%	2.00%	2.00%
17 <i>Assumed Tax-base Increase</i>	0.89%	0.91%	0.91%	1.00%	1.00%
18 <i>Assumed Band D Tax Increase</i>	2.98%	1.96%	1.96%	1.96%	1.96%
19 2018/19 CORE BUDGET	32.236	32.236	32.236	32.236	32.236
20 MTFP (May 2018) Net Changes	1.352	1.804	1.961	2.668	3.254
21 New Dimensions Maintenance Costs	0.119	0.119	0.119	0.119	0.119
22 Additional Employers Pension Contributions	1.550	1.550	1.550	1.550	1.550
23 Less existing Provision within MTFP	(0.315)	(0.315)	(0.315)	(0.315)	(0.315)
24 EXPENDITURE REQUIREMENT	34.942	35.394	35.551	36.258	36.844
Funding					
25 All Grants	(6.275)	(4.217)	(4.285)	(4.354)	(4.424)
26 New Dimensions Maintenance Grant	(0.119)	(0.119)	(0.119)	(0.119)	(0.119)
27 Treasury Pension Grant (<i>estimated</i>)	(1.400)				
28 Business Rates & S31 Grant	(2.661)	(4.071)	(4.152)	(4.236)	(4.320)
29 Council Tax Precept	(23.455)	(24.133)	(24.830)	(25.570)	(26.332)
30 PROJECTED RESOURCES	(33.910)	(32.540)	(33.386)	(34.279)	(35.195)
31 CORE GAP	1.032	2.854	2.165	1.979	1.649
32 Use of Property Reserve	(0.120)	(0.185)	(0.160)	(0.147)	
33 Budget Reduction Reserves	(0.612)	(2.669)	(0.668)		
34 General Balances	(0.300)				
35 NET GAP	(0.000)	0.000	1.337	1.832	1.649

(3.949)

Report of Head of Legal Services

Replacement of Hereford Fire Station

Purpose of report

1. To seek approval for delivery of a replacement for Hereford Fire Station at an alternative location to that previously identified and for funding to allow for detailed design of the project to be approved from the existing project budget allocation.
-

Recommendations

It is RECOMMENDED that Officers be authorised to proceed with a redevelopment of Hereford Fire Station at a new site being secured by West Mercia Police, and that:

- (i) interest in the Herefordshire Council owned Merton Meadow site is withdrawn;***
- (ii) funding for detailed design for the project to the sum of £250,000 is approved; and***
- (iii) Subject to the cost to this Authority not exceeding the provision within the existing capital programme, the Chief Fire Officer in consultation with the Treasurer, Head of Legal Services and Chairman of the Authority be authorised to enter into an agreement with the Police & Crime Commissioner for West Mercia (and/or others) to:***
 - (a) development a multi-agency facility including new Fire Station, on land at Holmer Road, Hereford;***
 - (b) the apportionment of all costs and fees; and***
 - (c) determining the future ownership structure***

Introduction and Background

2. The Authority's approved capital includes the replacement of the existing Hereford Fire Station and it is intended this will be part of a proposed new public service 'hub'. This new development would provide for the colocation of Police, Fire Service and potentially other public sector partners on a single site, with both existing Police and Fire stations being disposed of with the potential to provide housing, potential University accommodation, or other developments that would benefit Hereford. This project has taken time to develop as an alternative site to the existing locations has proved difficult to

secure, with the option of building a new facility at the existing fire station location being not practical or financially viable.

3. The Authority secured One Public Estate (OPE) funding to explore an option to deliver the hub on a site owned by Herefordshire Council, known as Merton Meadow. The OPE funding allowed for feasibility work and an assessment of the Merton Meadow site to explore the viability of delivering the proposed hub and specifically funded an assessment of any potential flood risk at the site. The flood risk assessment informed the design feasibility and highlighted that to deliver a fire station that could provide an acceptable operational response would require significant mitigation factors as part of the design; these mitigation factors are cost prohibitive and would require significant additional financial resources to deliver a solution at the Merton Meadow site. Moreover, this assessment highlighted that even with the mitigation factors in place, the flood risk may impact on operational response from the site if there was a significant flood event in Hereford. For these reasons, it is recommended that there is no further consideration of the Merton Meadow site as an option to deliver the facility that the Fire Service require.
4. In collaboration with West Mercia Police, a new potential site has been identified off Holmer Road in Hereford. This site has been considered using the previously determined design criteria for the project and an initial site investigation assessment has indicated that the potential for mitigation requirements as part of the design for this site are low. An operational response assessment has indicated that the site is viable for both Police and Fire response purposes, with no significant impact on Fire Service operational response. With a limited window of opportunity to secure this new site, West Mercia Police are proceeding with the purchase of this site and initial design feasibilities indicate that the site will be able to provide a joint Police and Fire Station, although at this stage there may be constraints at the site that limit the potential for other public sector partners to be accommodated at the site.
5. With this alternative location secured, Officers request that the Authority's interest in the Merton Meadow site is formally withdrawn and that the Policy and Resources Committee support delivery of this project at the Holmer Road site, in collaboration with West Mercia Police. This will allow Herefordshire Council to explore alternative options for the Merton Meadow site and it is expected that the Merton Meadow site will provide development opportunities that will benefit Hereford from an OPE perspective.

Finance

6. It is expected that costs to deliver a facility will be within the original budget allowed for this scheme and a further report will be brought back to Committee for approval once more detailed costs are known. To progress the project, the scheme will move from feasibility design into detailed design, which will require funding from the project budget. It is estimated at this stage that £250,000 will be required to undertake this stage and approval is requested for this amount.

Summary

7. Options for potential sites to replace Hereford Fire Station are very limited and collaboration with west Mercia Police has identified a viable site for a joint Police and Fire station. It is recommended that this option is pursued and that interest in the Merton Meadow site is withdrawn. It is requested that the Committee approve funding to the value of £250,000 from the project budget to allow for detailed design and a further paper will be brought to the committee to inform any project cost implications and potentially authority to proceed with planning approval for the scheme.

Corporate Considerations

Resource Implications (identify any financial, legal, property or human resources issues)	Costs of the detailed design stage can be funded from the existing project budget.
Strategic Policy Links (identify how proposals link in with current priorities and policy framework and if they do not, identify any potential implications).	The proposal is in accordance with the property strategy which identifies Hereford Fire Station as being in need of replacement.
Risk Management / Health & Safety (identify any risks, the proposed control measures and risk evaluation scores).	The proposal to construct a new fire station will improve the conditions for the staff at that station.
Consultation (identify any public or other consultation that has been carried out on this matter)	None
Equalities (has an Equalities Impact Assessment been completed? If not, why not?)	None

Supporting Information

None

Contact Officer

Nigel Snape, Head of Legal Services
(01905 368242)
Email: nsnape@hwfire.org.uk

Report of the Head of Corporate Services

2018-19 Performance Report: Quarters 1-2

Purpose of report

1. This report is a summary of the Service's Quarters (Q1-Q2) performance against a comprehensive set of Performance Indicators agreed by Senior Management Board (SMB).
-

Recommendation

It is recommended that Members note the following headlines drawn from Appendix 1 relating to performance in Quarters 1-2, 2018-19:

- i) ***A total of 4,070 incidents were attended in Q1-Q2, an increase of 12.5% (453 incidents) over the same Quarters of 2017-18, and 14.5% (273 incidents) higher than the average for the last five years. However, the overall five year trend remains relatively consistent.***
- ii) ***The majority of the increase in Q1-Q2 is accounted for by a rise in the numbers of Fire and Special Service incidents, while the number of False Alarm incidents was also up but at a lower rate:***
 - a. ***Fires: an increase of 19.4% was mainly accounted for by a rise in the number of Secondary Fires (27.9%).***
 - b. ***Special Services: an increase of 17.9% (144 incidents) was mainly accounted for by increases in the number of Flooding (37), Other Special Services (79) and Assisting other agencies (15) incidents.***
 - c. ***False Alarms: an increase of 5.5% (93 incidents), the most common automatic activations are at a number of sheltered housing, nursing homes and hospitals.***
- iii) ***Overall Staff Sickness levels for Q2 2018-19 were 1.70 days lost per head and was slightly above the 5-year average of 1.61.***
- iv) ***The Service attended 57.3% (219 incidents) of Building Fires within 10 minutes in Quarters 1-2, compared with 60.8% in the same period in 2017-18. The average time for the first fire appliance attendance at all building fires was 10 minutes and 31 seconds.***
- v) ***The overall availability of the first On-Call (Retained) fire appliance remains high at 86.38%; however, this has decreased by 3.12% when compared to the same period in 2017-18.***

Introduction

2. The Service gathers data on a range of Performance Indicators covering response and prevention activity, absence management and On-Call (Retained) availability. This is reported on a quarterly basis to the Policy and Resources Committee and the Senior Management Board. The report includes commentary of any changes compared to the previous year and discussion of any exceptions to expected performance.

Tolerance Levels

3. Each Performance Indicator is tested against tolerance levels anticipated for the year, based on the average for the same Quarter over the three previous years. The tolerance levels provide a range between which performance is expected to fluctuate, and are generally 10% above and below the average levels for each specific indicator.
4. In addition to the totals for Chimney Fires and Special Service being out of tolerance for Q1-Q2, the first attendance by a Fire Appliance at Building Fires within 10 minutes was also outside the 10% tolerance level. These indicators are analysed in more detail in Appendix 1, together with an overview of operational activity and an analysis of Retained appliance availability.

Quarters 1-2 Performance

5. Quarters 1-2 saw 453 incidents or a 12.5% increase in the total number of incidents attended by the Service compared to the same period last year, or a 14.5% increase compared to the 5-year average of 1,880.
6. In terms of Fires, there were 22 more Primary Dwelling Fires and 5 fewer Chimney Fires over the period in Quarters 1-2, compared to the same period last year. The number of Building Fires, which form the largest proportion of Primary Fires, was 364, an increase of 42 incidents over the same period in 2017-18. There were 0 fatalities in Primary Building Fires during this period.
7. The number of Special Service incidents (emergency incidents that are not fire related) in Quarters 1-2 increased by 144 incidents compared to the same period in 2017-18. This is 21.4% higher than the 5-year average. There were 28 more Road Traffic Collisions (RTCs), the majority of which involved making the vehicle safe (59.3%). The Service attended 10 fatalities in RTC incidents during Quarters 1-2. Assisting other agencies increased from 54 in Quarters 1-2 in 2017-18 to 69 in Quarters 1-2 in 2018-19. Animal assistance incidents decreased from 78 to 67.
8. There was a 5.5% increase (93 incidents) in the number of incidents in the False Alarm category in Quarters 1-2 over the same period in 2017-18. 55.6% of these incidents involved 'life risk' premises, such as residential properties, sheltered housing, hospitals, hotels, nursing homes, prisons etc. Calls to 'life risk' premises that result in a false alarm categorisation are mainly accounted for by faults on the system or cooking related incidents between the hours of 8am and 6pm.

9. The number of days lost to sickness absence (3.76 days per head) in Quarters 1-2 for all staff was slightly outside tolerance levels, but continues to compare favourably with others, such as Worcestershire County Council.
10. The percentage of Building Fires attended within 10 minutes by the first fire appliance was 57.3% during Quarters 1-2; a decrease of 3.5% compared to the same period in 2017-18. This continues to remain below the 75% stretched target set in the Service's Attendance Standard.
11. The availability of the first On-Call (Retained) fire appliance decreased by 3.12% to 86.38% in Quarters 1-2 compared to Quarters 1-2 over the same period in 2017-18.

Conclusion/Summary

12. Further detail and analysis regarding the above headlines for performance in Quarters 1-2 of 2018-19 is included in Appendix 1.
13. The Senior Management Board will continue to receive reports based on the measures the Service is taking to stay within tolerance levels. Where improvements are required, any necessary action will be reported to the Policy and Resources Committee.

Corporate Considerations

Resource Implications (identify any financial, legal, property or human resources issues)	None at present
Strategic Policy Links (Identify how proposals link in with current priorities and policy framework and if they do not, identify any potential implications).	The areas included link with the Fire Authority Annual Report and the strategic objectives of the Service.
Risk Management / Health & Safety (identify any risks, the proposed control measures and risk evaluation scores).	None
Consultation (identify any public or other consultation that has been carried out on this matter)	None
Equalities (has an Equalities Impact Assessment been completed? If not, why not?)	No, the report concerns operational activity and other areas of general performance, but not from an equalities viewpoint.

Supporting Information

Appendix 1 - Fire Authority 2018-19 Performance Report: Quarters 1-2
Appendix 2 - HWFRS Community Risk Activity: Quarters 1-2

Contact Officer

Jean Cole, Head of Corporate Services
(01905 368329)
Email: JCole@hwfire.org.uk

Appendix 1

Fire Authority 2018-19 Performance Report: Quarters 1 & 2

This report reviews the Service's overall performance against agreed performance indicators. It covers operational activity with a commentary on any notable events and activities, as well as absence management statistics and On-Call Firefighter availability.

In the following sections, each graph includes a black line indicating an average monthly total over the previous three years for that statistic, with red and green lines indicating 10% upper and lower tolerance thresholds. The report reviews any negative factors affecting performance outside the tolerance levels.

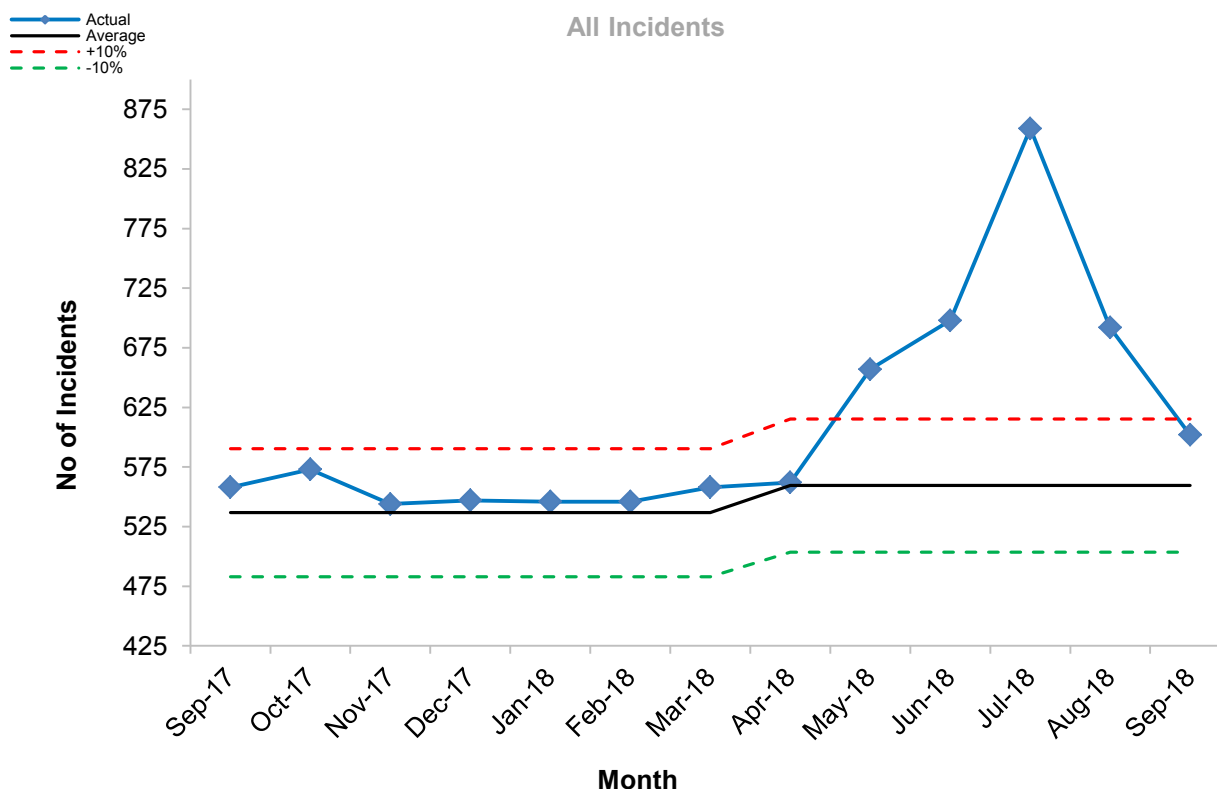
1. Operational Activity

Operational activity covers all emergency incidents attended by Fire and Rescue Crews, including Fires, Special Services* and False Alarms. Each of these is broken down further in the following tables.

** Special Services are incidents other than fires and false alarms, and include road traffic collisions, flooding, person rescues, lift rescues, spills and leaks and animal rescues.*

1.1. Total Incidents attended

The total number of incidents attended in Q1 & Q2 2018-19 was 4,070, which is an increase of 12.5% (453 incidents) compared with Q1 & Q2 2017-18. The majority of this is accounted for by an increase of 19.4% in Fires calls (216 incidents). Special Service related incidents were up by 17.9% (144 incidents). False Alarms were up as well (93 incidents), an increase of 5.5%.



(Figure 1 – Total Incidents per month: Sep 2017 to Sep 2018)

Total Incidents	Q1 & Q2 2017-18	Q1 & Q2 2018-19	% change
Fires	1116	1332	19.4
Special Services	803	947	17.9
False Alarms	1698	1791	5.5
Total Incidents	3617	4070	12.5

(Table 1 – Total Incidents: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)

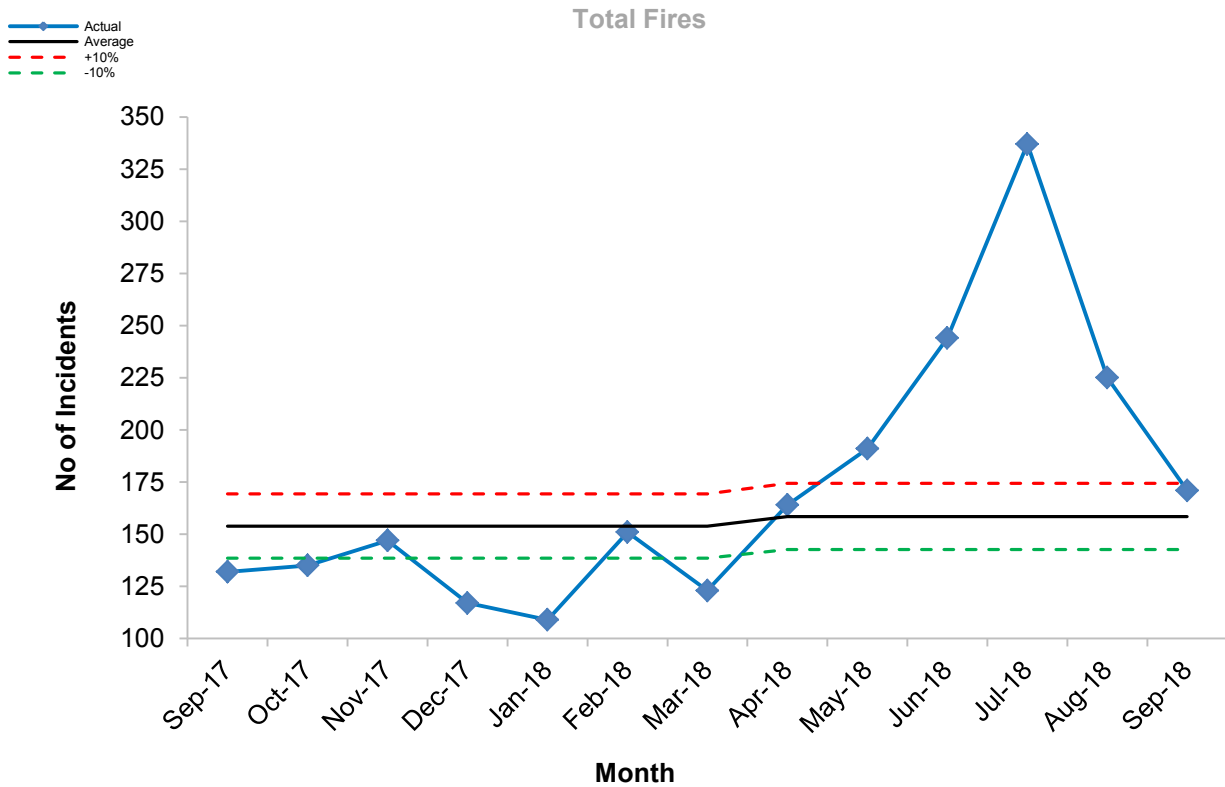
- Total Fire Incidents, which include Primary, Secondary and Chimney Fires, were 19.4% higher (216 incidents) than the same period in 2017-18.
- An increase of 74 incidents (13.1%) for Primary Fires occurred in Q1 & Q2 2018-19 compared to Q1 & Q2 2017-18.
- The number of Special Service incidents has increased by 17.9% (144 incidents) compared with the same period in 2017-18 largely due to increases in Flooding at 94.9% (37 incidents), Other Special Service incidents up by 28.9% (80 incidents) and Assisting other Agencies up 27.8% (15 incidents).
- The total number of False Alarm incidents increased by 5.5% (93 incidents) compared with the same period in 2017-18.



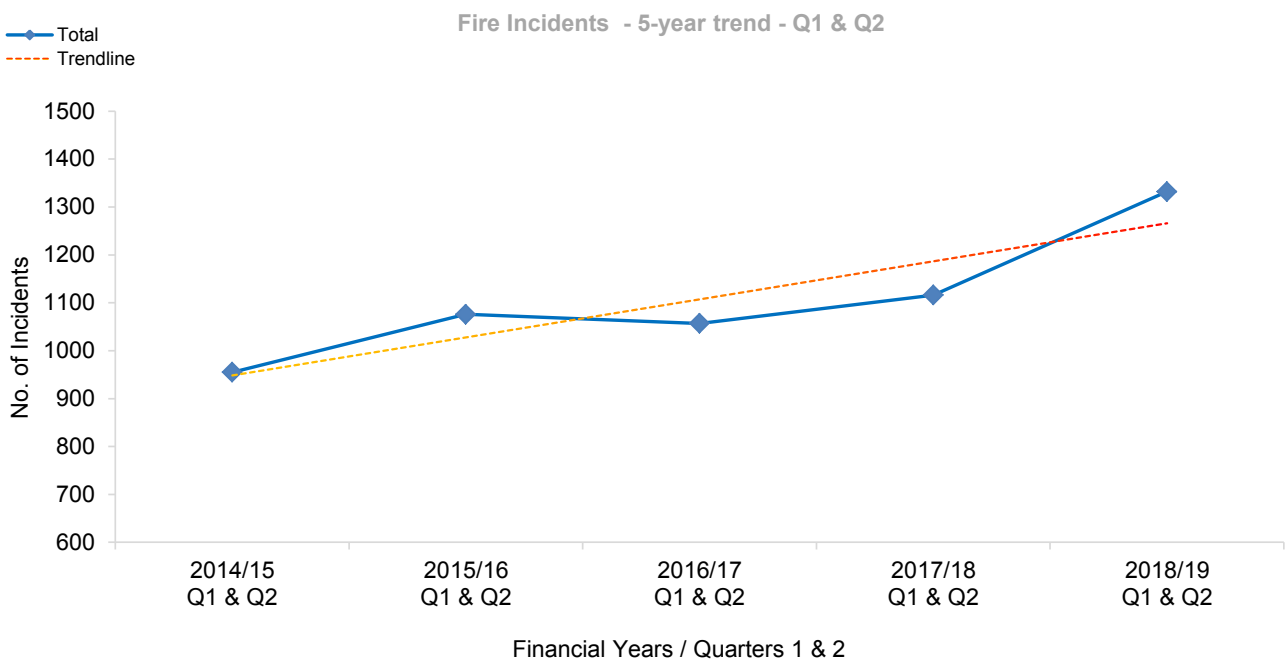
(Figure 2 – All Incidents: Q1 & Q2 2014-15 to Q1 & Q2 2018-19)

1.2 Total Number of Fires

The number of fires has increased by 19.4% (216 incidents) in Q1 & Q2 2018-19 compared with the same period in 2017-18. Figure 3 shows the seasonal trends with fire incident numbers increasing in the warmer, summer months and decreasing during winter. Figure 4 shows the total number of fires in Q1 & Q2 for the last five years.



(Figure 3 – Total Fires per month: Sep 2017 to Sep 2018)



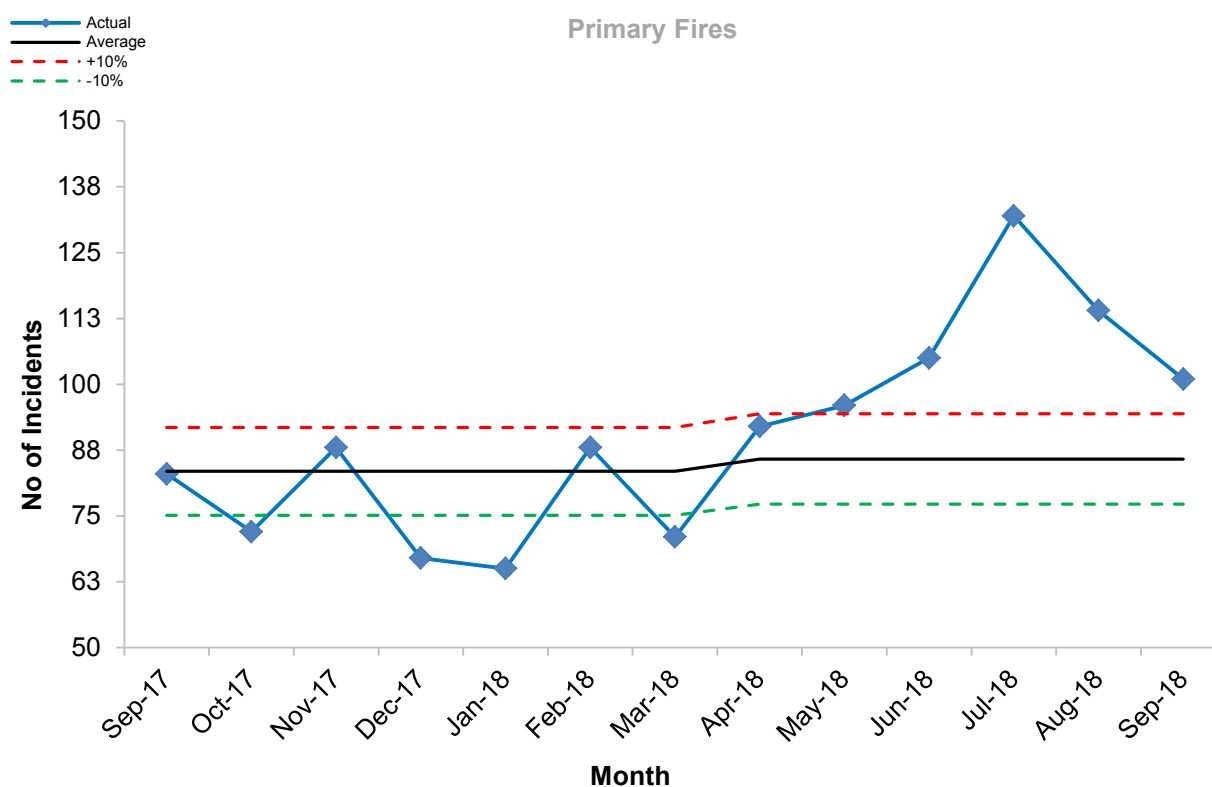
(Figure 4 – Primary Fires: Q1 & Q2 2014-15 and Q1 & Q2 2018-19)

Total Fires	Q1 & Q2 2017-18	Q1 & Q2 2018-19	% change
Primary Fires	566	640	13.1
Secondary Fires	527	674	27.9
Chimney Fires	23	18	-21.7
Total Fires	1116	1332	19.4

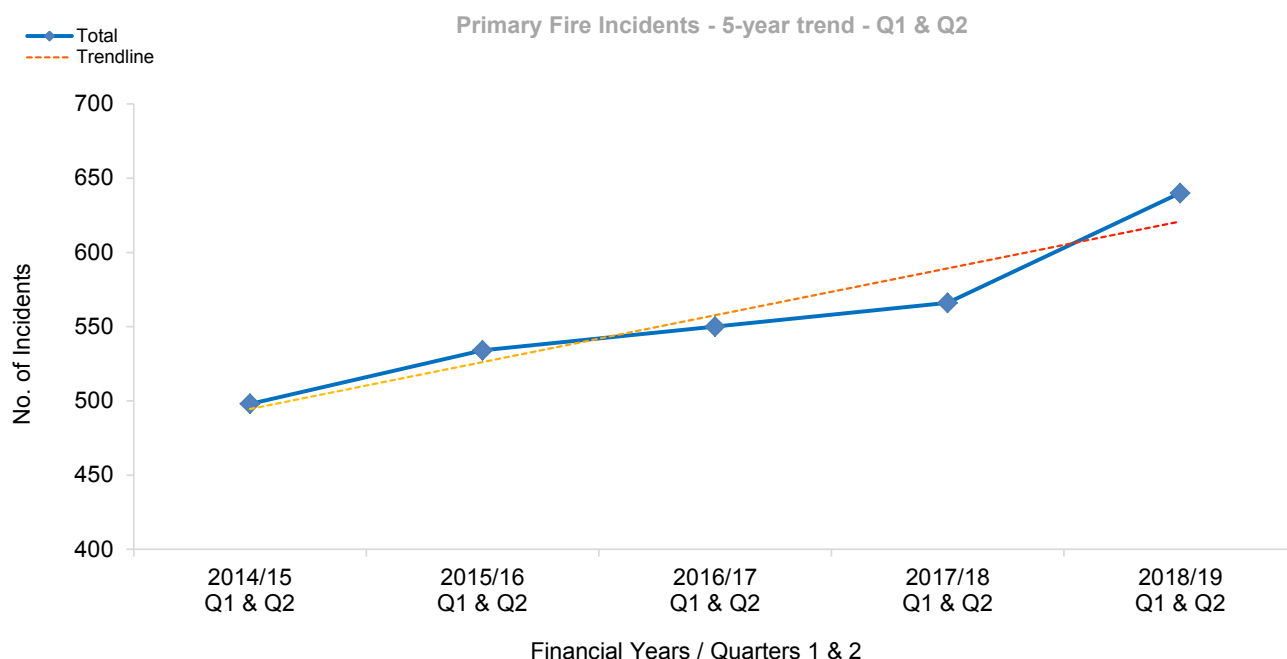
(Table 2 – Total Fires: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)

- The number of Primary Fire incidents increased by 74 incidents in Q1 & Q2 of 2018-19 compared to the same period in 2017-18, representing an increase of 13.1%.
- The number of Secondary Fires increased by 147 incidents (27.9%) compared with the same period in 2017-18.
- The number of Chimney Fires has decreased by 5 incidents (21.7%) compared with the same period in 2017-18.
- During Quarters 1 & 2, Community Risk activity included 2033 Home Fire Safety Checks (HFSCs), which target vulnerable households, 356 Business Fire Safety Checks (BFSCs) and 720 Signposting referrals to other support agencies the full range of Community Risk activity is shown in Appendix 2.
- Fire Safety officers continue to deliver the Houses of Multi-Occupancy (HMO) project, focusing on commercial properties with residential accommodation above. This project reflects the increase in enforcement activity, also shown in Appendix 2.

1.3 Primary Fires



(Figure 5 – Primary Fires per month: Sep 2017 to Sep 2018)



(Figure 6 – Primary Fires: Q1 & Q2 2014-15 and Q1 & Q2 2018-19)

Primary Fires	Q1 & Q2 2017-18	Q1 & Q2 2018-19	% change
Building Fires	322	364	13.0
Vehicle & Transport Fires	175	161	-8.0
Outdoor Fires	69	115	66.7
Total	566	640	13.1

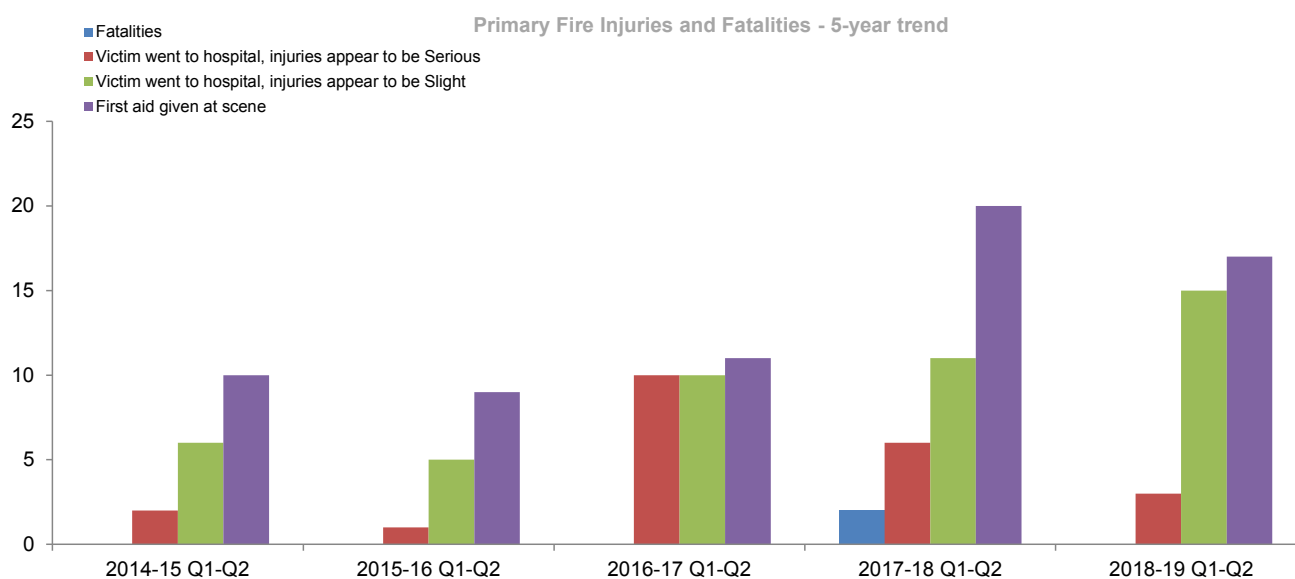
(Table 3 – Primary Fires: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)

- The number of Building Fires has increased by 13.0% compared with the same period in 2017-18. This was predominantly caused by an increase in Domestic fires (26 incidents). Domestic fires constituted 63.7% of the total building primary fires. The largest increases can be seen in Other (not specified) fires (10 incidents), Combustible articles placed too close to heat source or fire (8 incidents) and Cooking related fires (7 incidents). The Community Risk Department continues to work alongside operational crews to deliver fire safety messages on a day to day basis.
- Technical Fire Safety continues to work with businesses and post-fire audits are completed following all fires in business premises.
- Vehicle & Transport Fires decreased by 14 incidents (8.0%) compared with the same period in 2017-18.
- Building Fires currently account for the greatest proportion (56.9%) in this category with 364 incidents.
- Primary Outdoor Fires totalled 115 incidents in Q1 & Q2 2018-19 compared with 69 incidents in the same period in 2017-18. These are classified as Primary Fires, if they are attended by five or more Fire Appliances or if they involve a casualty or fatality.
- There were 0 fatalities at Primary Fires during Q1 & Q2 in 2018-19.

- We have supported Dementia Awareness Week and Deaf Awareness Week to promote fire safety and Home Fire Safety Checks.

Primary Fires Casualty: severity	Q1 & Q2 2017-18	Q1 & Q2 2018-19	% change
Fatalities	2	0	-200.0
Victim went to hospital, injuries appear to be Serious	6	3	-50.0
Victim went to hospital, injuries appear to be Slight	11	15	36.4
First aid given at scene	20	17	-15.0
Total	39	35	-10.3

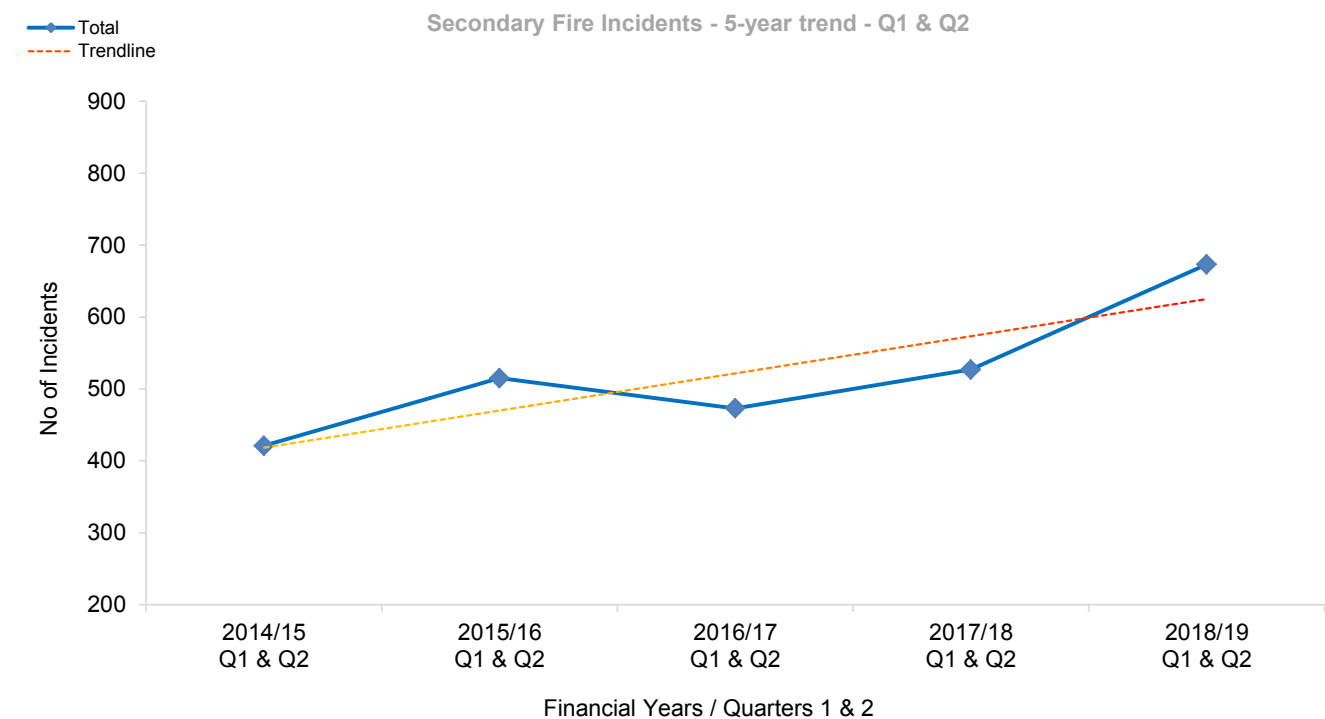
(Table 4 – Primary Fires Casualties: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)



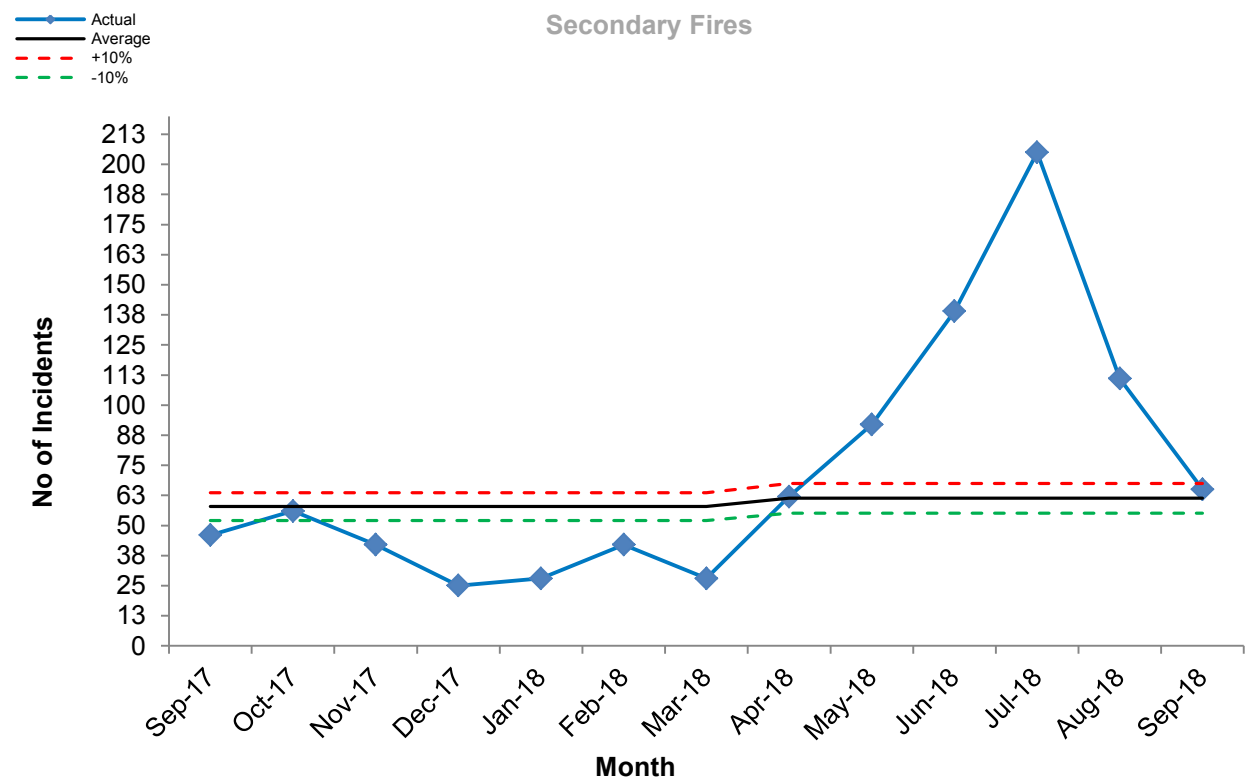
(Figure 7 – Primary Fire Injuries and Fatalities: Q1 & Q2 2014-15 and Q1 & Q2 2018-19)

1.4 Secondary Fires

Secondary Fires include all other fires which are not Primary or Chimney Fires, do not involve casualties and are attended by no more than four Fire Appliances. There was a 27.9% increase (147 incidents) in Secondary Fires in Quarters 1 & 2 2018-19 compared with the same period in 2017-18.



(Figure 8 – Secondary Fires: Q1 & Q2 2014-15 to Q1 & Q2 2018-19)



(Figure 9 – Secondary Fires per month: Sep 2017 - Sep 2018)

- The increase in the number of secondary fires was mostly observed by the end of June when a heat wave occurred (temperatures reaching 30°C) with a peak occurring between 6 and 8 July 2018.
- Secondary fires in Q1 & Q2 2018/19 were also influenced by weather events; during Q1 & Q2, dominated by a low pressure system which brought higher monthly precipitations in April and June compared to the long-term weather analysis (1981-2010, Met Office). From 8 August 2018 onwards, the number of fires significantly decreased to 10 or less incidents per day. Similarly, this can be explained by cooler weather at times during the second half of August and rainfall amounts which were more significant during this period.

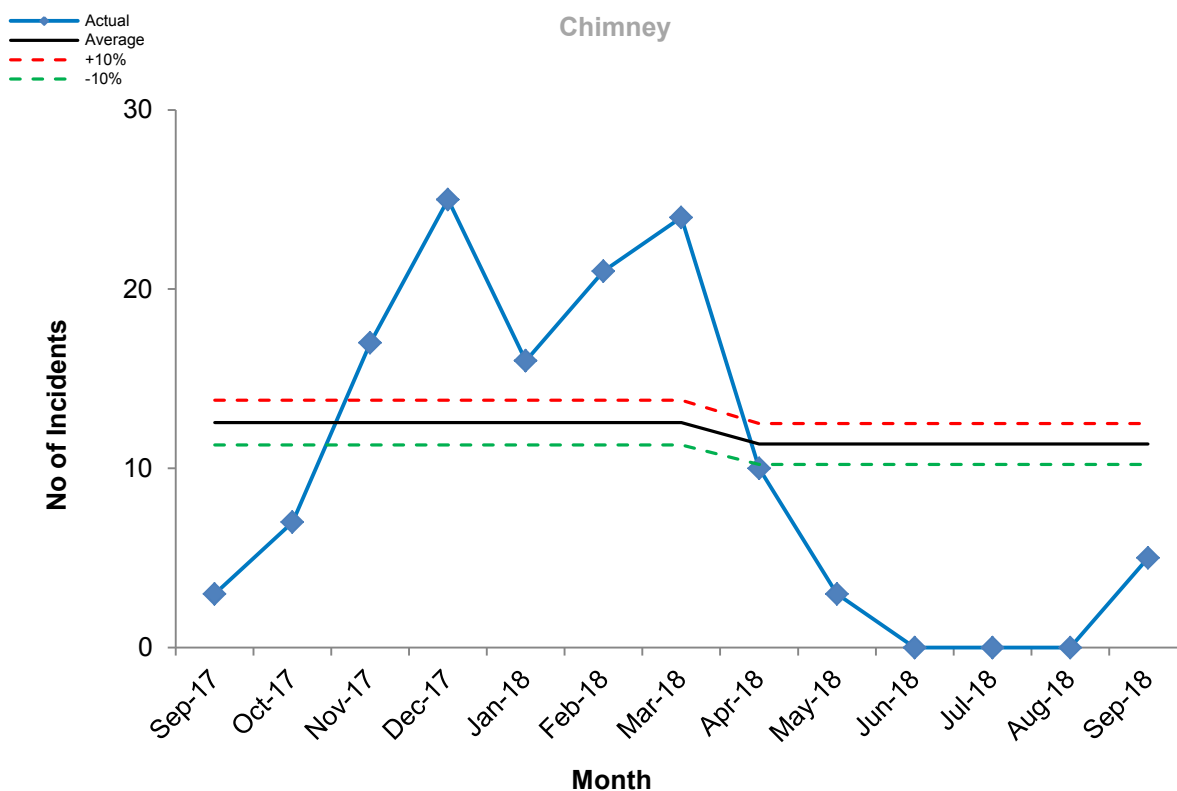
Secondary Fires	Q1 & Q2 2017-18	Q1 & Q2 2018-19	% change
Grassland, Woodland and Crop	202	312	54.5
Other Outdoors (including land)	165	197	19.4
Outdoor equipment & machinery	11	16	45.5
Outdoor Structures	119	125	5.0
Building & Transport	30	24	-20.0
Total	527	674	27.9

(Table 5 – Secondary Fires: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)

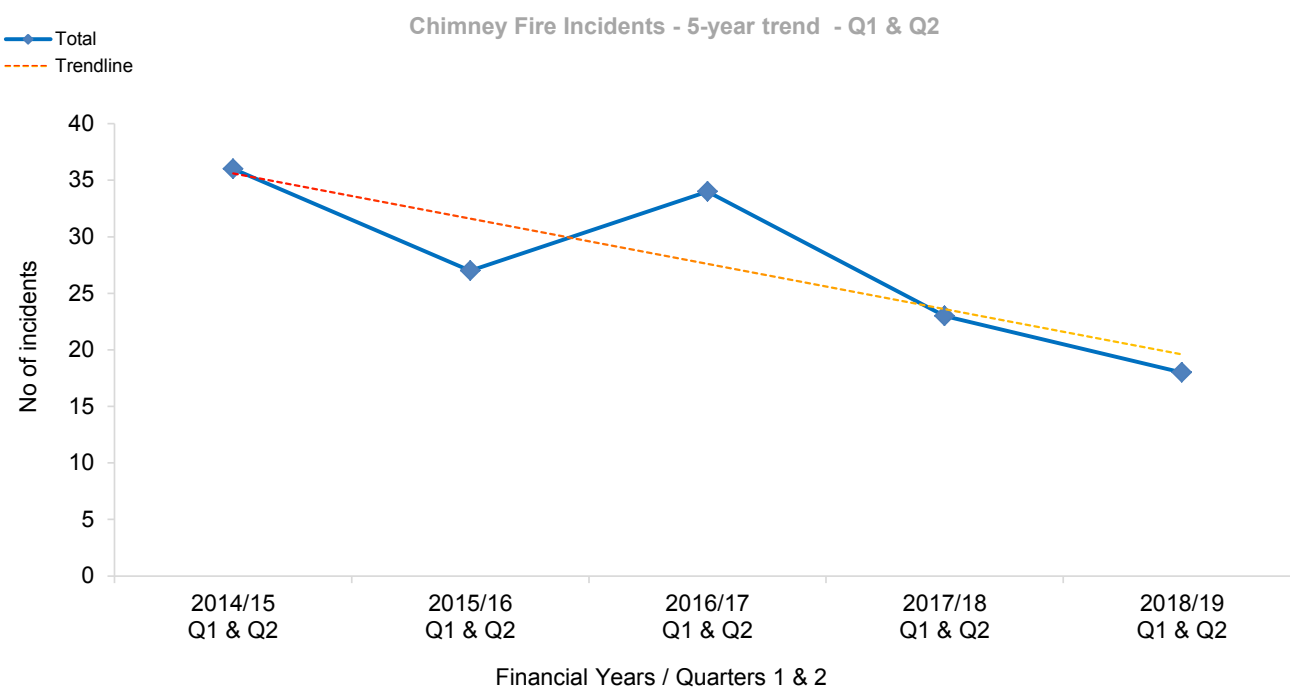
- Grassland, Woodland and Crop Fires represent the greatest proportion (46.3%) of all Secondary Fires.
- The number of Building & Transport fires has decreased by 20.0% in Q1 & Q2.
- 11 out of 16 Outdoor equipment & machinery fires were of accidental nature; 68.9% of Outdoor equipment & machinery fires were caused by cables (11 incidents) and the rest by not-secured barbecues (5 incidents).

1.5. Chimney Fires

The number of Chimney Fires (18) has decreased by 5 incidents in Quarters 1 & 2 of 2018-19, compared to (23) in the same period of 2017-18. The decrease in the numbers has occurred due to the warmer than usual weather. This is in contrast to the weather in the previous two quarters (Q4 2017-18 and Q1 2018-19).



(Figure 10 - Chimney Fires per month: Sep 2017 to Sep 2018)



(Figure 11 – Chimney Fires: Q1 & Q2 2014 -15 to Q1 & Q2 2018-19)

Chimney Fires	Q1 & Q2 2017-18	Q1 & Q2 2018-19	% change
April	12	10	-16.7
May	4	3	-25.0
June	2	0	-200.0
July	2	0	-200.0
August	0	0	0.0
September	3	5	66.7
October			
November			
December			
January			
February			
March			
Total	23	18	-21.7

(Table 6 – Chimney Fires: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)

- The number of chimney fires is 65.2% less than the 5-year average of 27.6 incidents.

2. Operational Activity - Other Non-Fire incidents

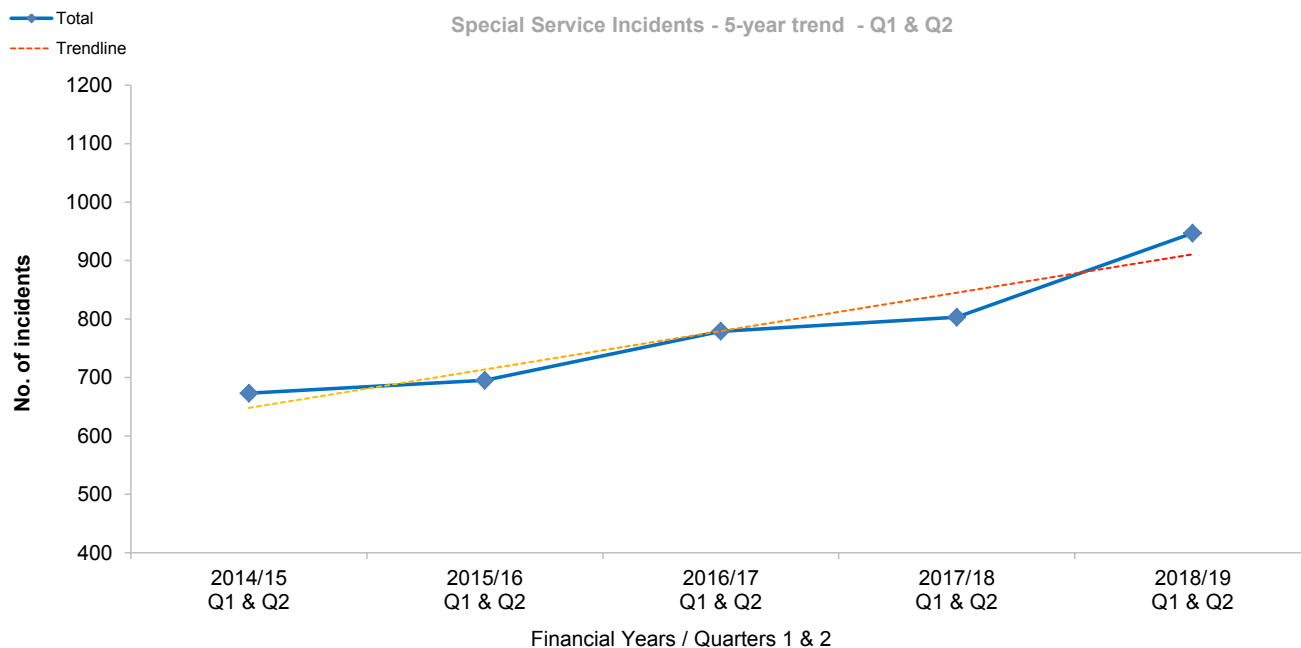
Emergency incidents attended which are not fire related, are generally termed as Special Services and False Alarms. Special Services include Road Traffic Collisions (RTCs), extrications, lift rescues, lock-ins/outs, hazardous materials, chemical incidents, flooding incidents and other rescues.

2.1. Special Service Incidents

The number of Special Service incidents has risen by 17.9% (144 incidents) in Quarters 1 & 2 of 2018-19 compared to the same period in 2017-18. RTC incidents continue to form the greatest proportion of Special Service incidents, representing 34.7% of all Special Service incidents.



(Figure 12 – Special Service incidents per month: Sep 2017 to Sep 2018)



(Figure 13 – Special Service incidents: Q1 & Q2 2014-15 and Q1 & Q2 2018-19)

Special Services	Q1 & Q2 2017-18	Q1 & Q2 2018-19	% change
RTC	301	329	9.3
Flooding	39	76	94.9
Rescue or evacuation from water	23	20	-13.0
Animal assistance	78	67	-14.1
Assist other agencies	54	69	27.8
Lift release	31	30	-3.2
Other Special Services	277	356	28.5
Total	803	947	17.9

(Table 7 – Special Services: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)

- The number of RTC incidents shows a 9.3% increase (27 incidents) in Quarters 1 & 2 2018-19 compared with the same period in 2017-18.
- There was a large increase in the number of flash flooding incidents in Quarters 1 & 2 of 2018 which were caused by torrential rains recorded on 25/05/2018 (27.4 mm) and on 27/05/2018 (13.5 mm). 19 incidents were recorded on 27/05/2018 in Hollywood (Birmingham) area and were attended by Redditch and Bromsgrove fire stations. In contrast, another torrential rain observed on 20/09/2018, which yielded 30.2 mm of rain, did not seem to have an impact on the number of Special Service incidents. This was Storm Bronagh which by-passed Herefordshire and Worcestershire counties.
- Incidents involving Animal Assistance has decreased by 14.1%.
- Other Special Services incidents increased by 28.5%. These are incidents such as the removal of objects, spills and leaks (non-RTC), provision of advice and assisting other agencies. In Q1 & Q2 2018-19 the top 3 categories were 'Effecting entry/exit' (64), 'Other rescue/release of persons' (50), 'Removal of objects from people' (47).

2.2. RTC Incidents

Road Traffic Collision incident numbers reflect the total number of incidents attended by HWFRS occurring across the two counties of Herefordshire and Worcestershire.

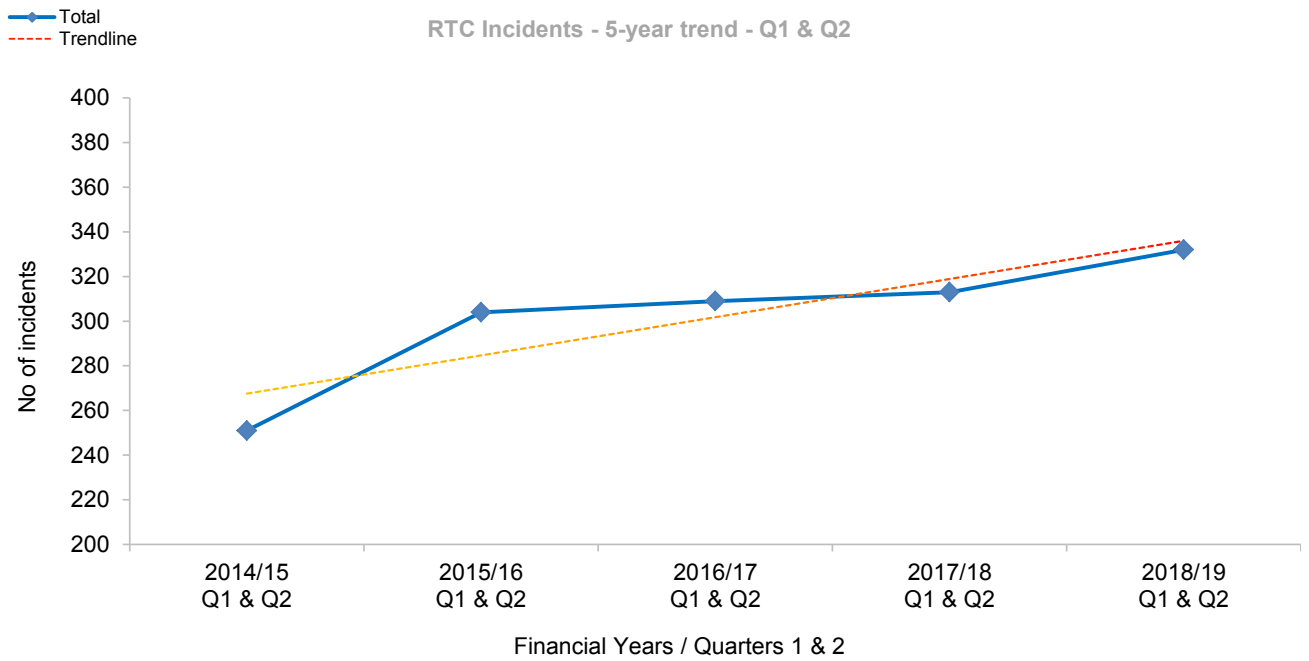
- The number of RTC incidents attended in Q1 & Q2 increased by 9.3% (28 incidents) compared to the same period in 2017-18. This is predominantly through an increase in attending 'Rescues – RTC persons trapped in small vehicles' (34 incidents) and 'Rescues – RTC persons trapped in large vehicles' (8 incidents).
- RTC incidents that required the extrication of persons (use of cutting equipment) decreased by 18.6% from 43 to 35 incidents.
- The majority of RTCs involved making vehicles safe (59.3% of all RTC incidents attended).
- Fire and Rescue crews attended 10 fatalities involving RTCs in Quarters 1 & 2, compared to 4 in the same period in 2017-18. These 10 fatalities all occurred at separate incidents. The number of people seriously injured in RTCs increased from 34 to 35 but the overall number of casualties decreased from 215 to 163 (as shown in Table 9 below).
- The Community Risk Department continue to work with Partner Agencies to raise awareness of road safety.

RTC Incidents	Q1 & Q2 2017-18	Q1 & Q2 2018-19	% change
Extrication of person/s	43	35	-18.6
Make scene safe	40	52	30.0
Make vehicle safe	185	195	5.4
Release of person/s	16	25	56.3
Wash down road	1	1	0.0
Other	16	21	31.3
Total	301	329	9.3

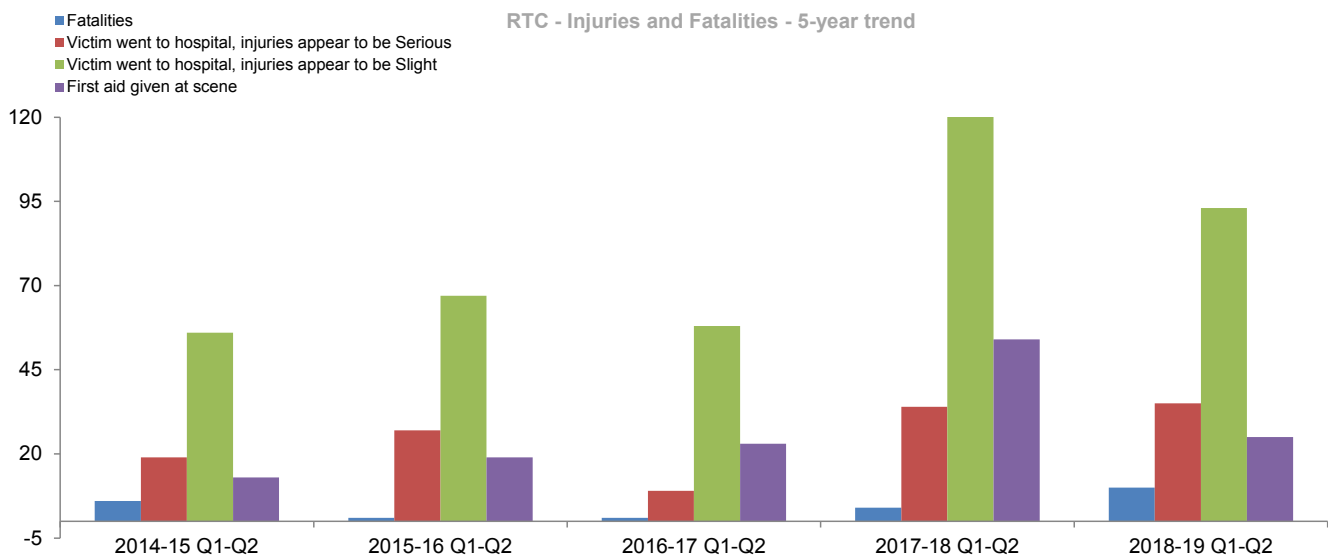
(Table 8 – RTC Incidents: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)

RTC Casualty severity	Q1 & Q2 2017-18	Q1 & Q2 2018-19	% change
Fatalities	4	10	150.0
Victim went to hospital, injuries appear to be Serious	34	35	2.9
Victim went to hospital, injuries appear to be Slight	123	93	-24.4
First aid given at scene	54	25	-53.7
Total	215	163	-24.2

(Table 9 – RTC Casualty severity: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)



(Figure 14 – RTC Incidents per quarters: Q1 & Q2 2014-15 to Q1 & Q2 2018-19)



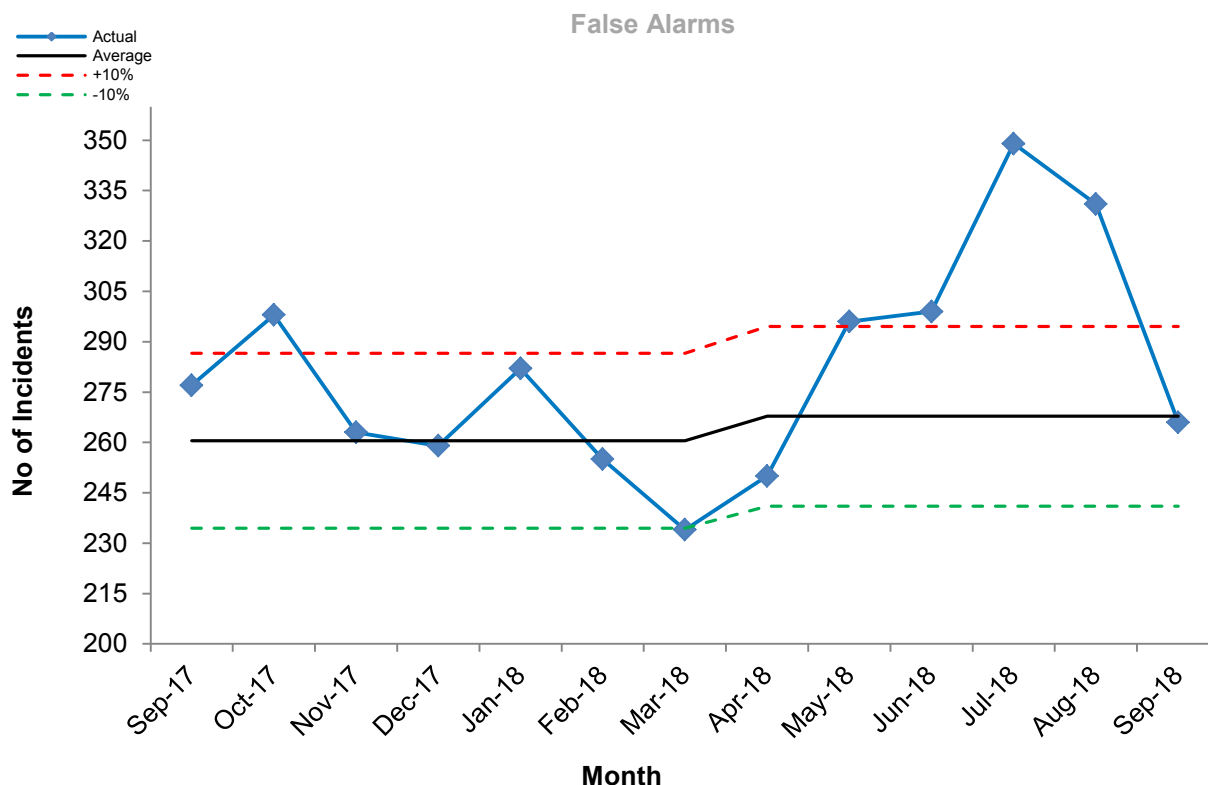
(Figure 15 – RTC Injury and fatalities quarterly data: Q1 & Q2 2014-15 to Q1 & Q2 2018-19)

2.3. False Alarm Incidents

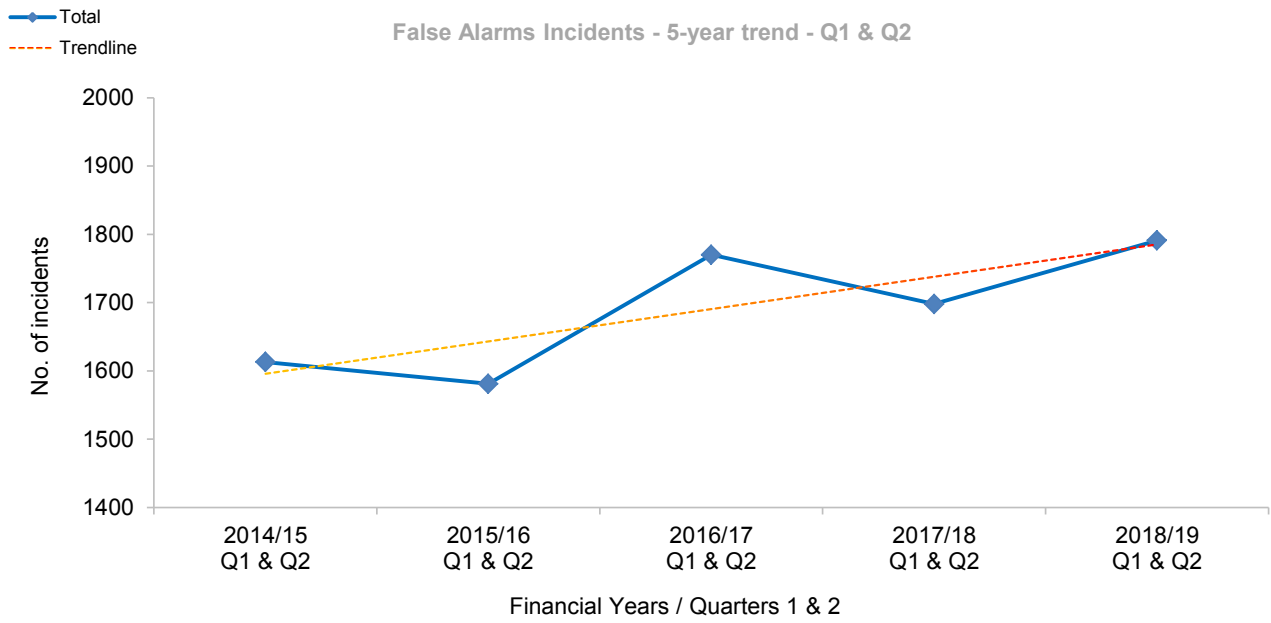
The number of False Alarm incidents in Quarters 1 & 2 of 2018-19 shows an increase of 93 incidents (5.5%) compared to the same period in 2017-18. Overall, there were 46.4% of residential and 53.6% of non-residential FA calls.

Automatic Fire Alarm incidents increased by 43 incidents (3.5%) in Q1 & Q2 2018-19 compared to the same period in 2017-18. The Service continues to analyse the cause and location of the incidents and works with premises owners to reduce call numbers.

False Alarm Good Intent incidents increased by 63 incidents (14.8%) in Q1 & Q2 2018-19, compared to the same period in 2017-18. Malicious False Alarms decreased from 32 to 19.



(Figure 16 – False Alarm incidents per month: Sep 2017 to Sep 2018)

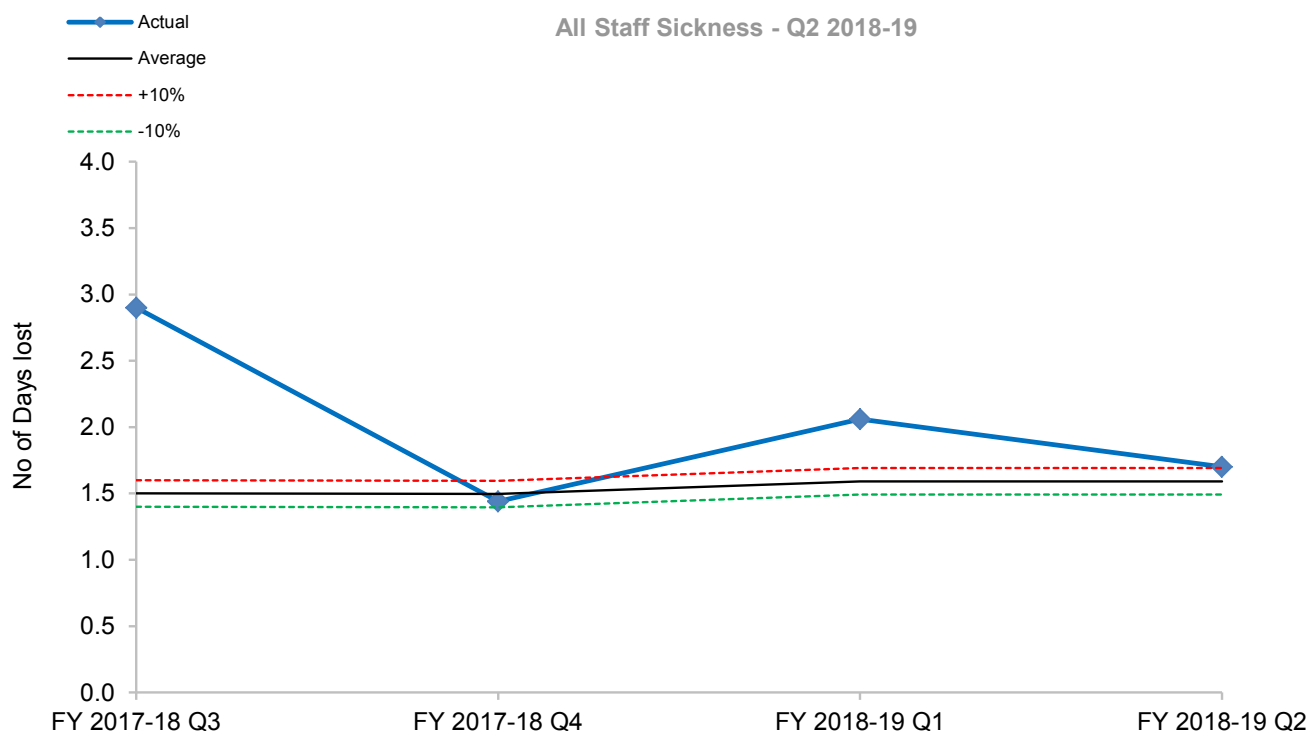


(Figure 17 – False Alarm incidents: Q1 & Q2 2014-15 to Q1 & Q2 2018-19)

3. Absence Management

Staff absence and sickness is recorded on a quarterly basis in line with the Service's HR Connect management system. The sickness level for all staff in Q2 of 2018-19 has decreased overall to 1.70 days when compared to 2.03 days lost per head in Q2 in 2017-18. This is slightly above the 5-year average of 1.61 days lost per head.

3.1. All Staff Sickness

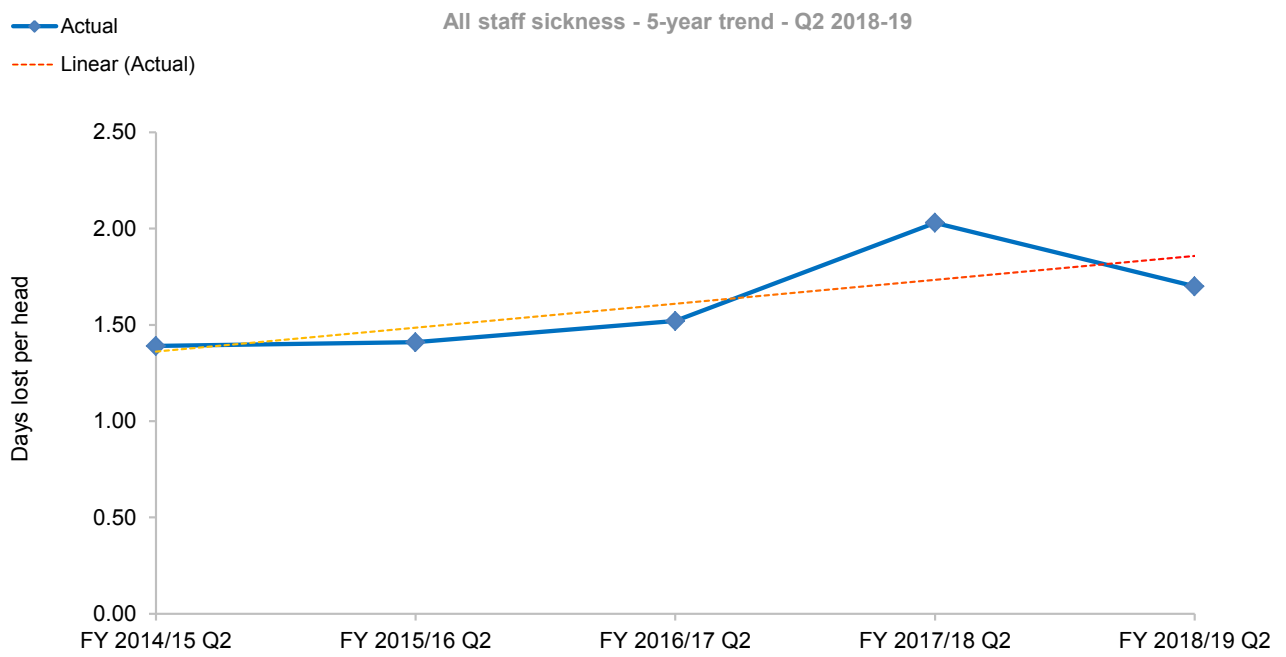


(Figure 18 – All Staff Sickness: Q3 2017-18 – Q2 2018-19)

All Staff Sickness	Short Term Sickness per head (Day lost)	Long Term Sickness per head (Days lost)	All Staff Sickness per head (Days lost)
Quarter 1	0.86	1.20	2.06
Quarter 2	0.45	1.25	1.70
Quarter 3			
Quarter 4			

(Table 10 – All Staff Sickness: Q1 & Q2 2018-19)

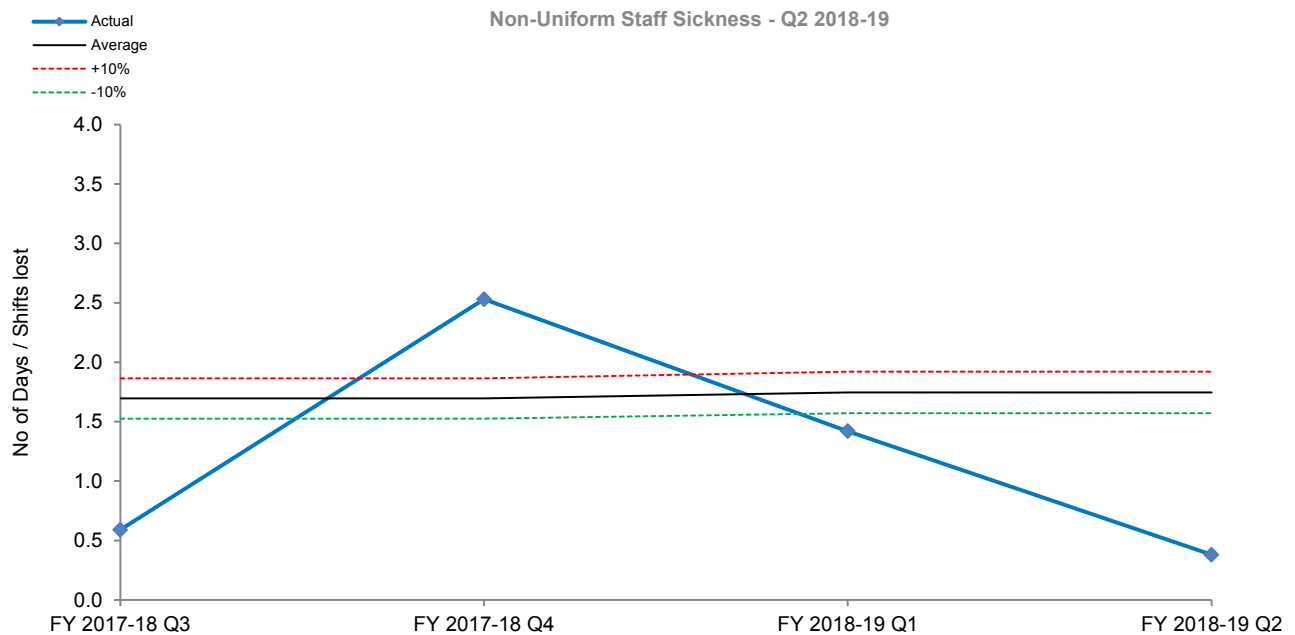
- Q2 of 2018-19 saw a decrease in overall sickness compared to the same period in 2017-18, a total of 1.70 days lost per head. Long-term sickness continues to form the greatest proportion.



(Figure 19 – All staff sickness: Q2 from 2014-15 to Q2 2018-19)

3.2. Non-Uniform Staff Sickness

The overall level of Non-Uniform Staff Sickness for Q2 of 2018-19 is slightly above the 5-year average (1.72) at 1.80.



(Figure 20 – Non-Uniform Staff Sickness: Q3 2017-18 to Q2 2018-19)

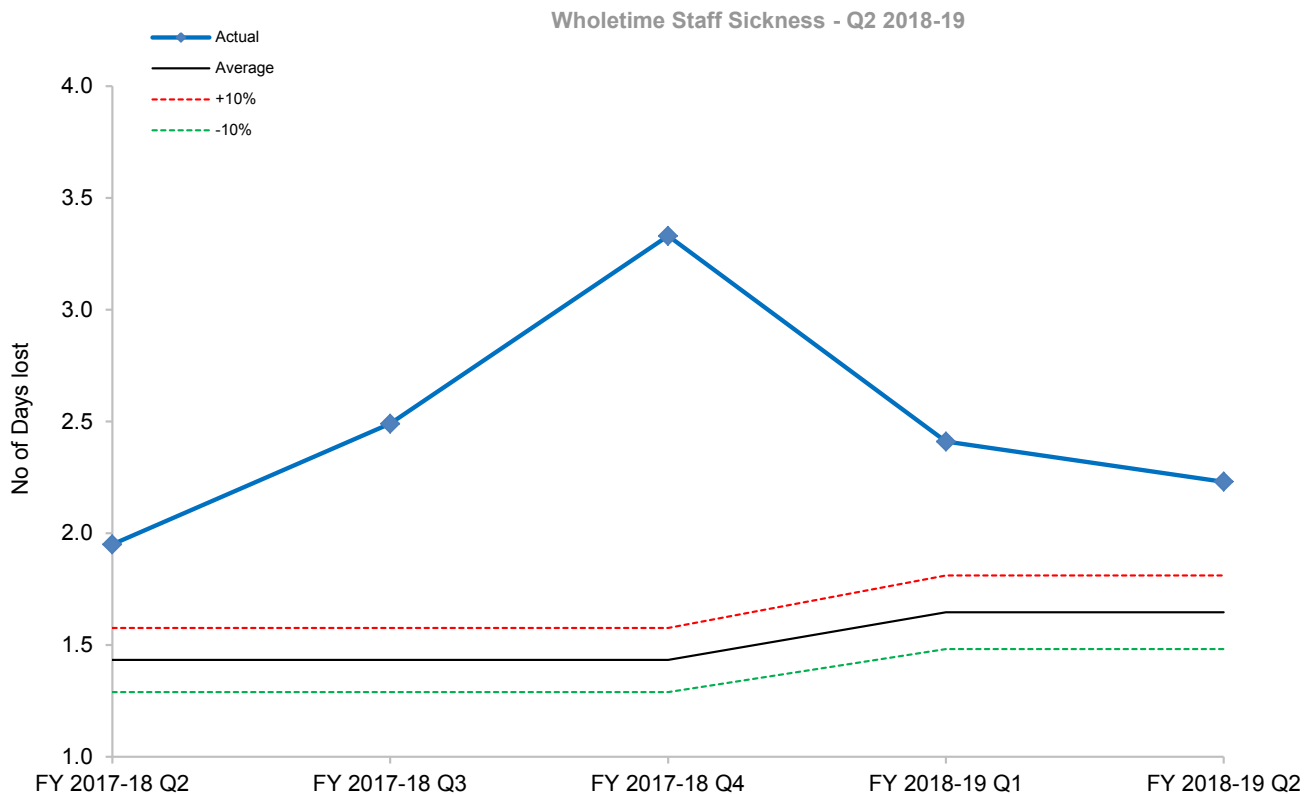
Non-Uniform Staff Sickness	Short Term Sickness per head (days lost)	Long Term Sickness per head (days lost)	All Non-uniform Staff Sickness per head (Days lost)
Quarter 1	1.11	0.31	1.42
Quarter 2	0.32	0.06	0.38
Quarter 3			
Quarter 4			

(Table 11 - Non-Uniform Staff Sickness: Q1 & Q2 2018-19)

- Short term sickness is the largest proportion of sickness for Non-Uniform Staff.

3.3 Wholetime Staff Sickness

Wholetime Staff Sickness has decreased in Q2 2018-19 to 2.24 days. During the same period in 2017-18, Wholetime Staff Sickness was at a lower level (1.95 days lost per head).



(Figure 21 – Wholetime Staff Sickness: Q2 2017-18 to Q2 2018-19)

Wholetime Staff Sickness	Short Term Sickness per head (days lost)	Long Term Sickness per head (days lost)	All Wholetime Staff Sickness per head (days lost)
Quarter 1	0.76	1.64	2.40
Quarter 2	0.30	1.94	2.24
Quarter 3			
Quarter 4			

(Table 12 – Wholetime Staff Sickness: Q1 & Q2 2018-19)

- The reduction seen within Wholetime Firefighters Sickness (from Q1 2.40 to Q2 2.24) is mainly due to decreases in mental health (depression), musculo-skeletal (upper limb) and musculo-skeletal (shoulder) injuries.

3.4 Comparative All Staff Sickness

To give an idea of how the Service's staff sickness levels compare with other public sector organisations, a comparison has been made against Herefordshire Council and Worcestershire County Council (WCC), whose sickness figures are most readily available.

Comparative All Staff Sickness	Short Term Sickness per head (days lost)	Long Term Sickness per head (days lost)	All Staff Sickness per head (days lost)
Worcestershire County Council	0.90	3.48	4.38
Herefordshire Council			2.02
HWFRS	1.31	2.45	3.76

(Table 13 – Comparative All Staff Sickness: Q2 2018-19)

- The latest figures for Q1-Q2 of 2018-19 show that the Service's overall staff sickness levels continue to compare favourably, with lower levels of sickness for all staff at 3.76 days lost per head compared to WCC at 4.38.

4. Key Performance Indicators Out of Tolerance

In addition to the totals for Total Incidents, Total Fires, Primary Fires, Secondary Fires, Special Service and All Staff Sickness being out of tolerance for Q1 & Q2, the first attendance by a Fire Appliance at Building Fires within 10 minutes was also outside tolerance level.

4.1 Attendance Standards – 1st Fire Appliance at Building Fires

The Attendance Standard was set in the Service's Integrated Risk Management Plan (IRMP) 2009-2012. The standard is a stretch target for the first Fire Appliance to arrive at all Building Fires within 10 minutes on at least 75% of occasions. The percentage of Building Fires attended by the first Fire Appliance within 10 minutes during Quarters 1 & 2 was 57.3% which is a 3.5% decline compared to the same period in 2017-18.

1st Fire Appliance attendance at Building Fires within 10 minutes	Q1 & Q2 2017-18	Q1 & Q2 2018-19
Building Fires attended within 10 minutes	209	219
Building Fires not attended within 10 minutes	344	163
% attended within 10 minutes	60.8%	57.3%

(Table 14 - 1st Fire Appliance attendance at Building Fires within 10 minutes: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)

1st Fire Appliance attendance at Building Fires - average times	Q1 & Q2 2017-18 (mm:ss)	Q1 & Q2 2018-19 (mm:ss)
Time of Call until Time Appliance Mobilised	01:42	01:43
Mobile Time until Appliance Arrival at Scene	08:00	08:48
Time of Call to Arrival at Scene	09:42	10:31

(Table 15 - 1st Fire Appliance attendance at Building Fires average times: Q1 & Q2 2017-18 and Q1 & Q2 2018-19)

- The main reason cited by crews for the first Fire Appliances not attending Building Fires within 10 minutes was travel distance to the incident (51.5% of incidents).
- This benchmark or measurement standard does not alter how quickly the Service attend incidents. Many other factors can influence this target, such as call challenging and information gathering by Fire Control, changing societal issues, for example fewer incidents in built up areas and more incidents proportionally outside of towns and cities and weather/road conditions. All of this may increase the average time taken to attend incidents across both counties.
- The attendance standard was developed prior to the introduction of the current Fire Control system and there is no exact match between a time recorded in the current system and the time used under the old method to record the time of call. The nearest time in the current system would be "Incident Created", which is after the time of call and is when the Fire Control has identified the address in the database and needs to pinpoint the nearest Fire Appliance.

Reasons for not meeting 1 st Fire Appliance attendance at Building Fires within 10 minutes		
Travel distance to the incident		84
Turn in time (Retained and Day crew only)		32
Appliance not booked in attendance		14
Total		130

(Table 16 – Reasons for not meeting 1st Fire Appliance attendance at Building Fires within 10 minutes: Q1 & Q2 2018-19)

5. Retained Availability

The overall availability of the first On-Call Fire Appliance has decreased by 3.12%, when compared with the same period of 2017-18.

Call sign	Station	County Council	Q1 & Q2 Availability 2017-18	Q1 & Q2 Availability 2018-19	% Change +/-
542	Bromyard	Herefordshire	98.28%	96.52%	-1.76%
481	Eardisley	Herefordshire	94.52%	93.53%	-0.99%
472	Ewyas Harold	Herefordshire	96.52%	96.83%	0.31%
431	Fownhope	Herefordshire	92.89%	96.83%	3.94%
463	Hereford	Herefordshire	98.99%	97.72%	-1.27%
511	Kingsland	Herefordshire	99.70%	99.12%	-0.58%
492	Kington	Herefordshire	96.44%	95.64%	-0.80%
422	Ledbury	Herefordshire	96.87%	98.39%	1.52%
502	Leintwardine	Herefordshire	99.11%	97.68%	-1.43%
522	Leominster	Herefordshire	99.50%	99.93%	0.43%
552	Peterchurch	Herefordshire	89.49%	66.92%	-22.57%
442	Ross-on-Wye	Herefordshire	100.00%	100.00%	0.00%
452	Whitchurch	Herefordshire	74.44%	67.20%	-7.24%
231	Bewdley	Worcestershire	71.89%	66.42%	-5.47%
302	Broadway	Worcestershire	83.90%	68.23%	-15.67%
251	Bromsgrove	Worcestershire	85.05%	80.77%	-4.28%
261	Droitwich	Worcestershire	64.49%	67.54%	3.05%
281	Evesham	Worcestershire	89.24%	91.25%	2.01%
241	Kidderminster	Worcestershire	40.89%	55.63%	14.74%
411	Malvern	Worcestershire	96.56%	74.86%	-21.70%
291	Pebworth	Worcestershire	86.54%	87.27%	0.73%
311	Pershore	Worcestershire	95.00%	87.22%	-7.78%
271	Redditch	Worcestershire	97.81%	98.14%	0.33%
221	Stourport	Worcestershire	81.13%	67.04%	-14.09%
532	Tenbury	Worcestershire	98.23%	98.98%	0.75%
322	Upton upon Severn	Worcestershire	92.89%	92.03%	-0.86%
213	Worcester	Worcestershire	96.09%	90.53%	-5.56%
Total Hours Available			89.50%*	86.38%*	-3.12%

(Table 17 – 1st Appliance Retained Availability: Q1 & Q2 2018-19)

The list above contains first appliance availability.

* The total availability of all appliances.

5.1 No of incidents per station ground

Number of incidents recorded in each station ground area* (Quarters 1 & 2).

Station Ground	County Council	False Alarm	Fire	Special Service	Total
Bromyard	Herefordshire	16	23	14	53
Eardisley	Herefordshire	4	6	12	22
Ewyas Harold	Herefordshire	6	6	2	14
Fownhope	Herefordshire	2	10	4	16
Hereford	Herefordshire	218	99	111	428
Kingsland	Herefordshire	4	13	5	22
Kington	Herefordshire	2	3	11	16
Ledbury	Herefordshire	21	14	16	51
Leintwardine	Herefordshire	0	2	7	9
Leominster	Herefordshire	48	34	22	104
Peterchurch	Herefordshire	4	10	4	18
Ross-on-Wye	Herefordshire	33	30	19	82
Whitchurch	Herefordshire	6	5	12	23
Bewdley	Worcestershire	41	49	17	107
Broadway	Worcestershire	20	8	7	35
Bromsgrove	Worcestershire	200	102	82	384
Droitwich	Worcestershire	75	64	50	189
Evesham	Worcestershire	107	103	54	264
Kidderminster	Worcestershire	176	155	67	398
Malvern	Worcestershire	112	41	63	216
Pebworth	Worcestershire	5	17	4	26
Pershore	Worcestershire	56	37	13	106
Redditch	Worcestershire	231	189	133	553
Stourport	Worcestershire	61	67	27	155
Tenbury	Worcestershire	5	15	15	35
Upton upon Severn	Worcestershire	20	32	15	67
Worcester	Worcestershire	318	198	161	677
Total		1791	1332	947	4070

(Table 18 - Incidents per station ground: Q1 & Q2 2018-19)

* Based on the geographical coordinates of incident locations.

HWFRS Community Risk Activity

Year 2018/19 – September 2018



HFSCs



Standard Alarms



Specialist Alarms

Month	315	355	56
Year to date	2033	2096	334



Arson Referrals



Fire Setter Referrals

Month	127	8	1
Year to date	720	53	24



Community Safety Activity
(CE1 hours)



Public Engagement
(total no. of people)



CR Media Campaigns

Month	16	544	0
Year to date	711	3546	11



RBAP/Visits/Post Fires



BFSCs



INTELS from BFSCs

Month	151	67	6
Year to date	799	356	17



Building Reg Consultations



Licensing Apps



Fire Investigation

Month	46	20	4
Year to date	288	144	34



Twitter



CR 0800



Enforcement

Month	13200	415	23
Year to date	101200	2081	133

Report of the Assistant Chief Fire Officer

Use of Fire Stations to support Homeless People

Purpose of report

1. To update the Committee on the potential use of fire stations to support homeless people during cold weather conditions.
-

Recommendation

It is recommended that the report be noted.

Background

2. At the Fire Authority meeting on 14 December 2017 the Service was asked to explore the potential for fire stations to be used to support homeless people during extreme cold weather conditions.
3. At the same meeting it was identified that such a provision could follow the example set by Greater Manchester Fire and Rescue Service (GMFRS).

Analysis

4. HWFRS always seeks to support the community and has a vision of 'Saving more Lives'. As such, it is appropriate that the possibility of using Service facilities to support homeless people in times of extreme need are investigated.
5. The Maggs Day Centre in Worcester (Maggs) was founded in 1984 and in 2016 it was recognised with the Queens Award for Voluntary Service. It has helped to support homeless people for over 30 years.
6. Recognising the expertise of Maggs, officers from the Service met with Mel Kirk, its Chief Executive to discuss opportunities to support the homeless by utilising fire stations and fire service staff.
7. Mel Kirk identified a number of issues and requirements which rules out the immediate use of Service staff or volunteers to manage the provision, e.g., a comprehensive understanding of social needs and expectations of homeless people, an ability to deal with violence, aggression, drugs and alcohol misuse and theft.
8. She identified that five staff were required to manage current arrangements for each 24hr period and ruled out being able to support the Service in terms of providing experienced staff or volunteers due to capacity.

9. The Service has also researched the work of Greater Manchester FRS (GMFRS) to identify how their project was initiated. GMFRS has specific community fire stations, i.e., those with annexed facilities separate from the operational areas of the station containing heated rooms, toilets and hot and cold water.
10. Such community facilities were a critical part of the provision in GMFRS, allowing firefighters to respond to incidents in the usual way without compromising operational response or security.
11. The fire stations in HWFRS (such as the new station in Worcester) do not currently have such facilities.
12. The Service has recently spent approximately £200,000 strengthening site security in terms of access control and CCTV across the whole estate in response to identified security issues and the heightened risk.
13. Provision of facilities at stations in HWFRS to support homeless people would require significant additional security measures to be put in place in addition to the specialist support identified above, to allow firefighters to respond to incidents in the usual way.

Conclusion

14. The design of fire stations in HWFRS does not currently provide facilities to support Maggs or homeless people.
15. The site security measures recently installed do not readily allow for the use of fire stations in this manner.
16. The provision of qualified staff to support homeless people using fire stations is not currently available from within the city's current homelessness support sector.
17. The Service remains committed to exploring opportunities to help those who are most vulnerable in society, especially where external influences can have a detrimental impact upon them such as cold weather.

Corporate Considerations

Resource Implications (identify any financial, legal, property or human resources issues)	It is anticipated that such a provision would incur staff, training and infrastructure costs which have not been identified at this time. Para 6, 7, 9, 11 & 12
Strategic Policy Links (identify how proposals link in with current priorities and policy framework and if they do not, identify any potential implications)	The provision would support Saving More Lives. Para 2.
Risk Management / Health & Safety (identify any risks, the proposed control measures and risk evaluation scores)	There are health & safety and security risks associated with this provision. Para 6, 9, 10, 11 & 12

Consultation (identify any public or other consultation that has been carried out on this matter)	None.
Equalities (has an Equalities Impact Assessment been completed? If not, why not?)	No. Not required. This Service does not intend to change.

Supporting Information

None

Background Papers

Fire Authority minutes 14 December 2017

Contact Officer

Guy Palmer, Area Commander – Head of Operations
(01905 368208)

Email: gpalmer@hwfire.org.uk