



HEREFORD & WORCESTER Fire Authority

Full Authority

AGENDA

Thursday, 17 June 2021

10:30

Sixways Stadium

Warriors Way, Worcester, WR3 8ZE

HOW TO GET TO SIXWAYS STADIUM

Sixways Stadium, Warriors Way, Worcester, WR3 8ZE

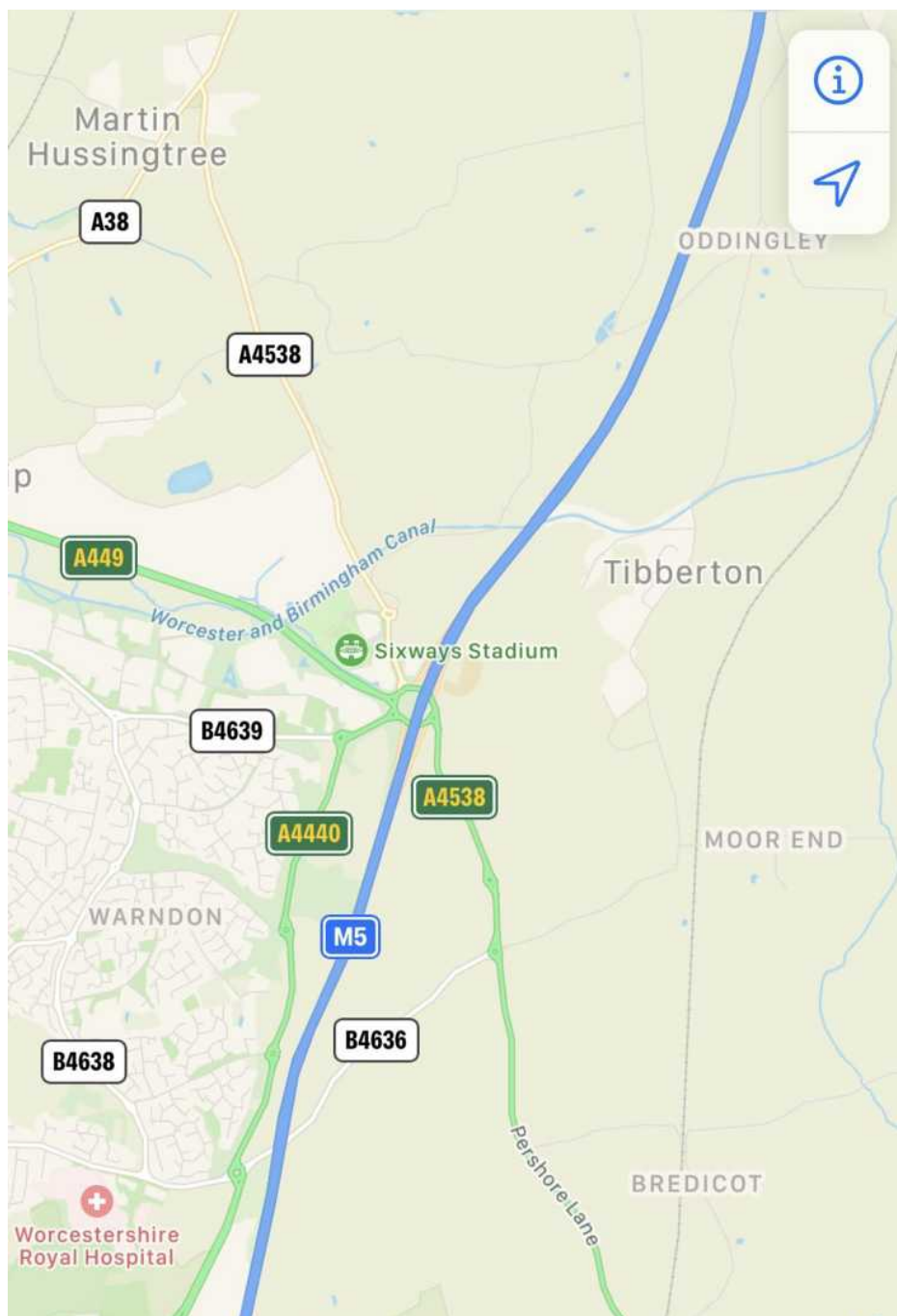
By Car:

Sixways Stadium is conveniently located just off Junction 6 of the M5 motorway.

From Junction 6 of the M5, take the A4538. At the roundabout turn left into the Stadium. There is free parking available.

By Rail/Train:

Worcester Foregate Street Station, Worcester Parkway and Worcester Shrub Hill Station are all less than a 15 minute drive away.



ACCESS TO INFORMATION – YOUR RIGHTS. The press and public have the right to attend Local Authority meetings and to see certain documents. You have:

- the right to attend all Authority and Committee meetings unless the business to be transacted would disclose “confidential information” or “exempt information”;
- the right to film, record or report electronically on any meeting to which the public are admitted provided you do not do so in a manner that is disruptive to the meeting. **If you are present at a meeting of the Authority you will be deemed to have consented to being filmed or recorded by anyone exercising their rights under this paragraph;**
- the right to inspect agenda and public reports at least five days before the date of the meeting (available on our website: <http://www.hwfire.org.uk>);
- the right to inspect minutes of the Authority and Committees for up to six years following the meeting (available on our website: <http://www.hwfire.org.uk>); and
- the right to inspect background papers on which reports are based for a period of up to four years from the date of the meeting.

Please note that when taking part in public participation, your name and a summary of what you say at the meeting may be included in the minutes.

A reasonable number of copies of agenda and reports relating to items to be considered in public will be available at meetings of the Authority and Committees. If you have any queries regarding this agenda or any of the decisions taken or wish to exercise any of these rights of access to information please contact Committee & Members’ Services on 01905 368209 or by email at committeeservices@hwfire.org.uk.

WELCOME AND GUIDE TO TODAY’S MEETING. These notes are written to assist you to follow the meeting. Decisions at the meeting will be taken by the **Councillors** who are democratically elected representatives and they will be advised by **Officers** who are paid professionals. The Fire and Rescue Authority comprises 25 Councillors and appoints committees to undertake various functions on behalf of the Authority. There are 19 Worcestershire County Councillors on the Authority and 6 Herefordshire Council Councillors.

Agenda Papers - Attached is the Agenda which is a summary of the issues to be discussed and the related reports by Officers.

Chairman - The Chairman, who is responsible for the proper conduct of the meeting, sits at the head of the table.

Officers - Accompanying the Chairman is the Chief Fire Officer and other Officers of the Fire and Rescue Authority who will advise on legal and procedural matters and record the proceedings. These include the Clerk and the Treasurer to the Authority.

The Business - The Chairman will conduct the business of the meeting. The items listed on the agenda will be discussed.

Decisions - At the end of the discussion on each item the Chairman will put any amendments or motions to the meeting and then ask the Councillors to vote. The Officers do not have a vote.



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Full Authority

Thursday, 17 June 2021,10:30

Agenda

Councillors

Mr R J Phillips (Chairman), Mr A Amos, Mr S Bowen, Mr B Brookes, Mr D Chambers, Mr B Clayton, Mr A Ditta, Mrs E Eyre BEM, Ms K S Guthrie, Mr I D Hardiman, Mr Al Hardman, Mr M Hart, Mrs K Hey, Ms E Marshall, Ms N McVey, Ms J Monk, Mr D Morehead, Mr R J Morris, Mr J Robinson, Ms L Robinson, Mr L Stark, Mr C B Taylor, Mrs D Toynbee, Mr R M Udall, Mr T Wells

No.	Item	Pages
1	Election of Chairman To elect a Chairman of the Authority.	
2	Election of Vice Chairman To elect a Vice Chairman of the Authority.	
3	Apologies for Absence To receive any apologies for absence.	
4	Declarations of Interest (if any) This item allows the Chairman to invite any Councillor to declare an interest in any of the items on this Agenda.	
5	Chairman's Announcements To update Members on recent activities.	

6 Public Participation

To allow a Member of the public to present a petition, ask a question or make a statement relating to any topic concerning the duties and powers of the Authority.

Members of the public wishing to take part should notify the Head of Legal Services in writing or by email indicating both the nature and content of their proposed participation to be received no later than 2 clear working days before the meeting (in this case 14 June 2021). Further details about public participation are available on the website. Enquiries can also be made through the telephone numbers/email listed below.

7 Confirmation of Minutes

1 - 7

To confirm the minutes of the meeting held on 24 February 2021.

8 Appointments to Committees and Outside Bodies

8 - 12

1. To consider the allocation of seats on committees to political groups in accordance with the requirements for political balance, the appointment of members to those committees and appointments to outside bodies.

2. At the time of writing this report, we have not yet received final confirmation regarding the formation and membership of all political groups and it is therefore not possible to finalise the details in Appendix 1 at this stage. Appendix 1 will be circulated as soon as possible or tabled at the meeting for approval.

9 Provisional Financial Out-turn 2020-21

13 - 37

1. To receive provisional financial results for 2020-21, to approve final transfers to/from reserves, and to approve the reallocation of reserves.

2. To review Treasury Management activities for 2020-21 and to confirm compliance with the Prudential Code indicators.

10 Annual Service Review 2020-21 and Annual Service Plan 2021-22

38 - 40

To adopt the Annual Service Review 2020-21 and the Annual Service Plan 2021-22, and approve them for publication.

11	Her Majesty's Inspectorate of Constabularies and Fire and Rescue Services (HMICFRS) Improvement Plan – Update April 2021	41 - 50
	To update Members on the progress in implementing the HMICFRS Improvement Plan following the inspection report dated 20 December 2018.	
12	Property Services Update	51 - 57
	To provide an update for members on the dissolution of Place Partnership Ltd, the new arrangements with the OPCC for delivery of property services and an update on the current property programme.	
13	2020-21 Performance Report: Q1-Q4	58 - 100
	This report is a summary of the Service's performance for Quarter 1 to Quarter 4 2020-21 against a comprehensive set of Performance Indicators agreed by Senior Management Board (SMB).	
14	Minutes of the Audit and Standards Committee	101 - 105
	To receive the minutes of the meeting held on 21 April 2021.	