

Report of the Assistant Director: Prevention

Annual Service Plan 2022-23

Purpose of report

1. This report seeks approval for the draft Annual Service Plan 2022-23.
-

Recommendation

It is recommended that the Fire Authority considers the draft Annual Service Plan 2022-23 and approves it for publication on the Service website.

Introduction and Background

2. The Service produces a Fire Authority Annual Service Review and Annual Service Plan as part of its corporate planning process. The Annual Service Plan is a look ahead to activities planned for the coming year, with priorities arranged against the overall aims of the Community Risk Management Plan 2021-2025 (CRMP). The Annual Service Review is a review of the previous year's activity and performance: the Review is reported elsewhere on your agenda.
3. The two report format was introduced last year as a replacement to the Fire Authority Annual Report, reflecting a change to a more accessible, visual and engaging style suited to an increasingly online audience.

The Annual Service Plan 2022-23

4. The Annual Service Plan focuses on the key priorities for the Service in 2022-23 set out under the main CRMP headings of Response, Protection, Prevention, Valuing Our Workforce and Value for Money.
5. Some of the highlights in the coming year will be the launch of a major programme to ensure all fire stations have an enhanced ability to respond to water-related incidents, a new 'Intel' system to upgrade the availability of risk information, public consultation on a new attendance performance measure and plans to embed the National Fire Chiefs Council's Core Code of Ethics across the Service. There will also be a continuation of the ongoing programme of modernisation and efficiency improvements at fire stations.
6. The Plan is included as Appendix 1.

Conclusion/Summary

7. This report presents the Annual Service Plan 2022-23, which sets out our key priorities for the coming year arranged under the main CRMP headings of Response, Protection, Prevention, Valuing Our Workforce and Value for Money.
8. Subject to Fire Authority approval, the finalised report will be published on the Service website.

Corporate Considerations

Resource Implications (identify any financial, legal, property or human resources issues)	The Annual Service Plan provides information on resources necessary to support the implementation of Fire Authority objectives and priorities.
Strategic Policy Links (identify how proposals link in with current priorities and policy framework and if they do not, identify any potential implications).	The Plan highlights proposed priority actions in 2022-23 to support the delivery of CRMP 2021-25 and Core Strategy objectives.
Risk Management / Health & Safety (identify any risks, the proposed control measures and risk evaluation scores).	The Plan provides an overview of proposed priority actions. Risk implications are considered as part of the details of each activity as drawn up in departmental business plans.
Consultation (identify any public or other consultation that has been carried out on this matter)	Strategic Leadership Board consultation.
Equalities (has an Equalities Impact Assessment been completed? If not, why not?)	When preparing projects or other activities, departments are required to consider proposed actions against the Service's equality objectives as set out in the Equality, Diversity and Inclusion Plan 2020-25.
Data Protection Impact Assessment (where personal data is processed a DPIA must be completed to ensure compliant handling)	No personal data is processed in the Plan.

Supporting Information

Appendix 1 – Annual Service Plan 2022-23 – separate enclosure