



Hereford & Worcester Fire and Rescue Authority
DECISION NOTICE
Audit and Standards Committee – 16 April 2014

Date of Publication: 17 April 2014

Any decisions stated on this notice will come in to force and may be implemented on the expiry of the fifth working day after publication of the decision (in this case after 28 April 2014), unless within that time 5 Members of the Authority either collectively or individually notify the Monitoring Officer (or in his absence the Corporate Support Manager) that they wish the decision to be referred to a meeting of the full Authority.

Agenda Item	Report Title	Decision
5	Strategic Risk Register	Resolved that the Strategic Risk Register 2013/14 be noted, in particular the increased likelihood and reduced impact of Industrial Disputes.
6	Internal Audit Monitoring Report 2013/14	Resolved that the report be noted.
7	2013-14 Audit Plan	Resolved that the 2013-14 Audit Plan be noted.
8	Annual Complaints Update 2013/14	Resolved that: <ul style="list-style-type: none">i) the process for dealing with compliments, complaints and concerns made by the public about the Service be noted;ii) it be noted that during the period 1 April 2013 to 31 March 2014 a total of 30 complaints, 30 concerns and 93 compliments were received from the public; andiii) it be noted that during the period 1 April 2013 to 31 March 2014 none of the complainants appealed regarding the response provided and no complaints were sent to the Local Government Ombudsman for investigation.



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9	Annual Governance Action Plan 2013/14	Resolved that the following progress in relation to the action plan be noted: <ul style="list-style-type: none">i) an agreed approach for consultation was developed as part of the CRMP 2014-2020;ii) procedures for the annual appraisal of the Chief Fire Officer/Chief Executive, Deputy Chief Fire Officer, Treasurer and Monitoring Officer have been approved by the Policy and Resources Committee; andiii) Governance Awareness Sessions have been undertaken with Middle Managers, Group Commanders and Station Commanders.
10	Health & Safety Audit 2013	Resolved that: <ul style="list-style-type: none">i) the content of the Health and Safety Audit Report be noted;ii) the high level action plan to discharge the 25 recommendations from the report be noted; andiii) an update report be brought back to the Committee in April 2015.