

Report of the Treasurer

6. External Audit Annual Governance Report 2012/13

Purpose of report

1. To consider and note the issues set out in the External Auditors' Report.
-

Recommendations

The Treasurer recommends that the Committee:

- i) considers and notes the External Audit Annual Governance Report 2012/13, attached at Appendix 1;***
- ii) approves the letter of representation (attached at Appendix 2) on behalf of the Authority; and***
- iii) agrees the response to the proposed action plan set out in the attached report.***

Annual Governance Report 2012/13

2. The External Auditors' Report will continue to be updated as issues are resolved and sets out the following key issues for the Committee to consider, prior to completion of the audit:
 - a. Consider the matters raised in the report prior to approving the financial statements.
 - b. Approve the letter of representation on behalf of the Authority before the External Auditors issue their opinion and conclusion (Appendix 2).
 - c. Agree the response to the proposed action plan set out at Appendix A of the report attached at Appendix 1.

Conclusion/Summary

3. The Committee is required to consider the matters set out in the External Audit Annual Governance Report 2012/13, prior to approving the financial statements.

Corporate Considerations

Resource Implications (identify any financial, legal, property or human resources issues)	Yes – Paragraph 2
Strategic Policy Links (identify how proposals link in with current priorities and policy framework and if they do not, identify any potential implications).	No
Risk Management / Health & Safety (identify any risks, the proposed control measures and risk evaluation scores).	No
Consultation (identify any public or other consultation that has been carried out on this matter)	No
Equalities (has an Equalities Impact Assessment been completed? If not, why not?)	N/a

Supporting Information

Appendix 1 – External Audit Annual Governance Report 2012-13
Appendix 2 – Letter of Representation 2012-13

Contact Officer

Martin Reohorn, Treasurer

Tel: 01905 368205

Email: mreohorn@hwfire.org.uk