

## **8. Updates to Work Programme 2011/12**

### **Purpose of report**

1. To consider and amend as appropriate the Work Programme of the Policy and Resources Committee.
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### **Recommendation**

***The Clerk recommends that the Policy and Resources Committee approves the Work Programme as amended for 2011/12.***

### **Introduction and Background**

2. At the FRA meeting on 28 September 2010 the Authority agreed a new Committee structure which incorporated the new Policy and Resources Committee to replace the previous Budget Committee and Best Value Policy and Performance (BVPP) Committee to ensure a more integrated approach between finance and policy.
3. At the same Authority meeting in September 2010 it was agreed that Members “*approve the work programme for each Committee.*”
4. At the Policy and Resources Committee meeting held on 8 June 2011, Members considered and agreed a draft work programme for 2011/2012. It was also agreed that any future changes to the work programme would be brought to the Committee for approval.
5. Whilst it had not been intended that the work programme should be prescriptive, it was envisaged that there would be an element of flexibility so that additional items can be included as issues arise throughout the year. It was further agreed that any future changes to the work programme would be brought to the Committee for approval.

### **Main Changes to the Policy and Resources Committee Work Programme**

6. The main changes that have been made to the Committee’s work programme have been highlighted in Appendix 1 attached

### **Conclusion/Summary**

7. The Work Programme for the remainder of the calendar year is attached to afford an opportunity for Members to have an input into the planned work of the Committee.

## Financial Considerations

Consideration	Yes/No	Reference in Report i.e. paragraph no.
There are financial issues that require consideration	No	

## Legal Considerations

Consideration	Yes/No	Reference in Report i.e. paragraph no.
There are legal issues e.g. contractual and procurement, reputational issues that require consideration	No	

## Additional Considerations

8. The table below sets out any additional issues arising from the proposals contained in this report and identifies the relevant paragraphs in the report where such issues are addressed.

Consideration	Yes/No	Reference in Report i.e. paragraph no.
<b>Resources</b> (e.g. Assets, ICT, Human Resources, Training & Development, Sustainability).	No	
<b>Strategic Policy Links</b> (e.g. IRMP, Authority Plan, Equality & Diversity, Partnerships, Environmental Impact).	No	
<b>Risk Management / Health &amp; Safety</b> (e.g. risk management and control measures, risk register score).	No	
<b>Consultation with Representative Bodies</b>	No	

## Supporting Information

Appendix 1 – Revised Work Programme for Policy and Resources Committee

Background papers:

Report to FRA 28.09.10 Review of Committee Structure  
Report to Policy and Resources 8 June 2011 – Policy and  
Resources Committee Work Programme 2011/2012

## Contact Officer

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**Policy and Resources Committee Work Programme 2011/12**

Meeting	Item	Purpose of Item	Refer item to FRA
7 March 2012, 10.30am, SHQ	<b>Draft Authority Plan 2012/13</b>	To consider for recommendation to FRA	Yes
	Budget Monitoring	To note	
	<b>Property and Assets Update re Hereford Station</b>		
	<b>IRMP 2011/12 Update – Fire Cover</b>	To consider outcome of review	
	<b>Fleet Programme</b>		
	Updates from the:	To note	
	<ul style="list-style-type: none"> <li>• Equality and Diversity Steering Group</li> <li>• Joint Consultative Council</li> <li>• Health and Safety Liaison Panel</li> </ul>		
Meeting	Item	Purpose of Item	Refer item to FRA
7 June 2012	Authority Plan 2011/12 Fourth Quarter Performance and Annual Performance Analysis	To note	
	<b>Provisional Financial Results 2011/12</b>	To note	
	Work Programme 2012/13	To approve	