

## **14. Update from the Health and Safety Liaison Panel**

### **Purpose of report**

1. To provide the Committee with a report on the work undertaken through the Service's Health and Safety Liaison Panel.
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### **Recommendation**

***The Chief Fire Officer recommends that this report is noted by the Committee.***

### **Introduction and Background**

2. The Service has a dedicated and sustained commitment to all aspects of Health and Safety (H&S) both with its employees and towards the communities it serves. Whilst these commitments are many and numerous the Service captures this wealth of activity through its H&S Liaison panel that consists of the respective key managers, specialists and the representative bodies. This group meets quarterly, is chaired by the DCFO and fulfils the Service's statutory responsibility in this area.

### **Update from the Health and Safety Liaison Panel**

3. The H&S Liaison Panel last met on 8 October 2010 and the H&S Working Group subsequently met on 28 October.
4. The following matters were raised and addressed:
  - Specialist H&S Investigations; ongoing reviews of outcomes & impacts.
  - Quarterly H&S Performance and the relevant data was reviewed.
  - Feedback and actions from H&S audits updated.
  - Risk Assessment processes.
  - H&S training.
  - Welfare and Stress management.
  - Driving standards and issues.
5. The H&S Working Group is tasked with reviewing and recommending measures to address the H&S issues raised through the Liaison Panel. Current issues within its work programme are:
  - H&S communications and management.

- H&S training strategy.
- H&S audit outcomes.
- Workplace inspections.
- Specialist investigation issues.
- Non operational personal protective equipment.
- Budgetary issues surrounding reasonable adjustments to the workplace.

### Financial Considerations

Consideration	Yes/No	Reference in Report i.e. paragraph no.
There are financial issues that require consideration	Y	Para 5 point 5 may require funding to support H&S training and workplace adjustments

### Legal Considerations

Consideration	Yes/No	Reference in Report i.e. paragraph no.
There are legal issues e.g. contractual and procurement, reputational issues that require consideration	Y	Whole document.

### Additional Considerations

6. The table below sets out any additional issues arising from the proposals contained in this report and identifies the relevant paragraphs in the report where such issues are addressed.

Consideration	Yes/No	Reference in Report i.e. paragraph no.
<b>Resources</b> (e.g. Assets, ICT, Human Resources, Training & Development, Sustainability).	Y	As above for training
<b>Strategic Policy Links</b> (e.g. IRMP, Authority Plan, Equality & Diversity, Partnerships, Environmental Impact).	N	
<b>Risk Management / Health &amp; Safety</b> (e.g. risk management and control measures, risk register score).	N	
<b>Consultation with Representative Bodies</b>	N	Rep Bodies involved at working group and Liaison Panel

### Conclusions/Summary

7. Health and Safety matters from the Liaison Panel will be reported after each meeting to PMM.

**Supporting Information**

Appendices – None

Background papers - None

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