

Agenda

Members:

Mrs L Duffy (Chair)

Mrs P Agar, Mr M Broomfield, Mr S Cross, Mr A Fry, Mr P Gretton, Ms K Guthrie, Mrs A Hingley, Mr B Matthews, Mr A Miller, Mr S Peters, Prof J Raine and Mr P Sinclair-Knipe.

| No. | Item | Pages |
|------------|--|----------------|
| 1. | Apologies for Absence To receive any apologies for absence. | |
| 2. | Named Substitutes To receive details of any Member of the Authority nominated to attend the meeting in place of a Member of the Committee. | |
| 3. | Declarations of Interests (if any) This item allows the Chairman to invite any Councillor to declare and interest in any of the items on this Agenda. | |
| 4. | Confirmation of Minutes To confirm the minutes of the Audit and Standards Committee meeting held on 22 January 2014. | 1 - 2 |
| 5. | Strategic Risk Register To provide the Committee with an update on changes to the Strategic Risk Register. | 3 - 9 |
| 6. | Internal Audit Monitoring Report 2013/14 To provide the Committee with an interim progress update on the 2013/14 Plan delivery. | 10 - 25 |
| 7. | 2013-14 Audit Plan To provide the Committee with the External Audit Plan for the year ended 31 March 2014 which highlights any risks for Members to be aware of. | 26 - 39 |

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| 8. Annual Complaints Update 2013/14 | 40 - 43 |
| To update the Committee with regards to the process in place for dealing with compliments, complaints and concerns made by the public about the Service. | |
| 9. Annual Governance Action Plan 2013/14 | 44 - 50 |
| To update the Committee on the progress of actions in relation to the Authority's Annual Governance Statement and corporate governance arrangements. | |
| 10. Health and Safety Audit 2013 | 51 - 110 |
| To inform the Committee of the outcomes of the Health and Safety Audit undertaken in November 2013. | |