

Report of the Assistant Chief Fire Officer - Service Support

11. The Fire and Rescue Authority's Annual Plan 2013-14

Purpose of report

1. To adopt the Fire and Rescue Authority's Plan 2013-14 and approve for publication.
-

Recommendation

It is recommended that the Authority adopts the draft Fire and Rescue Authority Plan 2013-14 (Appendix 1) and approves for publication subject to any final minor changes as agreed by the Chief Fire Officer in consultation with the Chairman.

Introduction and Background

2. As part of our corporate planning process, the Authority produces an annual Fire and Rescue Authority Plan (Appendix 1).
3. The Fire and Rescue Authority Plan is designed to be a consolidated document providing an overview on past performance and outlines our strategic direction. This approach is intended to benefit both the Service and our communities by demonstrating a clear commitment to the simplification of our literature to all stakeholders. The three key areas of the Fire and Rescue Authority Plan are:
 - I. **Core Purpose:** Our Strategy, Our Future, this section offers a clear statement of our legal role and responsibilities and outlines our strategic direction.
 - II. **We will deliver through:** An overview of our performance and notable successes during the 2012-13 business year.
 - III. **Our foundations:** What our 2013-14 priorities are from the perspective of the Service's six foundation elements.
4. The report is currently presented in a format that focuses on the narrative elements of the document and as such is not complete. A finalised version will be professionally published and will adopt a more appropriate layout and including final supporting images. Printed copies will be kept to a minimum to reduce costs. The finalised plan will be published on the Service's website.

Conclusion/Summary

5. Subject to Member approval, the next steps will be to professionally publish a finalised version with a more appropriate layout including final supporting images.

Corporate Considerations

Resource Implications (identify any financial, legal, property or human resources issues)	The whole report as financial, property and human resource implications are necessary to support the implementation of the Fire and Rescue Authority (FRA) Plan objectives/ programme of work within the Directorates of Service Delivery, Finance & Assets and Service Support.
Strategic Policy Links (identify how proposals link in with current priorities and policy framework and if they do not, identify any potential implications).	The whole report as the FRA Plan/objectives link into SMB's strategic direction, Directorate strategic objectives and corporate plans such as the Community Risk Management Plan (CRMP), Medium Term Financial Plan (MTFP) and Community Safety Strategy.
Risk Management / Health & Safety (identify any risks, the proposed control measures and risk evaluation scores).	The whole report as a key principle throughout the Plan is "Ensuring Firefighter safety".
Consultation (identify any public or other consultation that has been carried out on this matter)	SMB consultation.
Equalities (has an Equalities Impact Assessment been completed? If not, why not?)	Not completed as Equality & Diversity (E&D) is already embedded throughout the Plan in areas such as "Our Values" and Human Resource objectives.

Supporting Information

Appendix 1 (separate enclosure) – Hereford & Worcester Fire and Rescue Draft Authority Plan 2013-14

Contact Officer

John Hodges, Assistant Chief Fire Officer Service Support
(01905 368256)
Email: jhodges@hwfire.org.uk