

**Hereford & Worcester Fire and Rescue Authority**  
**Policy and Resources Committee**  
**4 September 2013**

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**Agenda**

**Councillors**

Mr K Taylor (Chairman), Mr R Adams (Vice-Chairman),

Mr A Amos, Mr P Gretton, Mr A Hardman, Mrs R Jenkins, Brigadier P Jones CBE, Mrs M Lloyd-Hayes, Mrs F Oborski, Mr D Prodger MBE, Mr D Taylor, Mr P Tuthill and Mr R Udall.

<b>No.</b>	<b>Item</b>	
<b>1.</b>	<b>Apologies for Absence</b> To receive any apologies for absence.	
<b>2.</b>	<b>Named Substitutes</b> To receive details of any Member of the Authority nominated to attend the meeting in place of a Member of the Committee.	
<b>3.</b>	<b>Declarations of Interests (if any)</b> This item allows the Chairman to invite any Councillor to declare an interest in any of the items on this agenda.	
<b>4.</b>	<b>Confirmation of Minutes</b> To confirm the minutes of the meeting held on 27 March 2013.	<b>1 - 3</b>
<b>5.</b>	<b>Facing the Future: findings from the Review of Efficiencies and Operations in Fire and Rescue Authorities in England</b> To consider the review of efficiencies and operations in fire and rescue authorities in England undertaken by Sir Ken Knight, former Chief Fire and Rescue Adviser to the Government, "Facing the Future" and approve the Authority's response.	<b>4 - 17</b>
<b>6.</b>	<b>Asset Management Strategy: Provision of Accommodation for West Mercia Police at Service Locations</b> In line with the Service's commitment to the national Capital and Asset Pathfinder initiative, to gain approval to provide facilities accommodation for West Mercia Police staff at Fire Service Headquarters (SHQ) in Worcester and at other Service locations.	<b>18 - 20</b>

<b>7.</b>	<b>Merger of the Urban Search and Rescue Team into Droitwich Fire Station</b>	<b>21 - 28</b>
1.	To gain approval to merge the Service's Urban Search and Rescue team with Droitwich Fire Station to create a single multi-functional operational unit.	
2.	To gain approval to transfer the government provided and maintained National Resilience Incident Response Unit and equipment from Droitwich Fire Station to Gloucestershire Fire and Rescue Service, subject to agreement by the National Resilience Board.	
<b>8.</b>	<b>Automatic False Alarm (AFA) Reduction Policy</b>	<b>29 - 34</b>
	To propose formal adoption of the existing interim Automatic False Alarm Reduction (AFA) Policy into a new Policy.	
<b>9.</b>	<b>2013/14 Budget Monitoring – 1<sup>st</sup> Quarter</b>	<b>35 - 39</b>
	To inform the Policy and Resources Committee of the current position on budgets and expenditure for 2013/14.	
<b>10.</b>	<b>Treasury Management Activities 2012/13</b>	<b>40 - 49</b>
	To review Treasury Management Activities for 2012/13.	
<b>11.</b>	<b>Fire and Rescue Authority Plan 2012-113 – Annual Performance Analysis</b>	<b>50 - 71</b>
	To provide the Policy and Resources Committee with a summary of annual performance against the Fire and Rescue Authority Plan 2012-13.	
<b>12.</b>	<b>Quarter 1 Performance and Health and Safety Reports 2013-14</b>	<b>72 - 96</b>
	To note the key outcomes in performance in the first quarter of 2013-2014.	
<b>13.</b>	<b>Urgent Decision Taken (2013/001)</b>	<b>97 - 99</b>
	To advise the Policy and Resources Committee of an urgent decision that has been taken since the last meeting of the Committee and to make changes to the Scheme of Delegations to address such matters in the future.	

<b>14.</b>	<b>Equality and Diversity Advisory Group Update</b>	<b>100 - 107</b>
	To inform the Policy and Resources Committee of the key areas of discussion at the Equality and Diversity Advisory Group meeting on 16 July 2013.	
<b>15.</b>	<b>Joint Consultative Committee Update</b>	<b>110 - 112</b>
	To inform the Policy and Resources Committee of the activities of the Joint Consultative Committee (JCC) since March 2013.	
<b>16.</b>	<b>Health and Safety Committee Update</b>	<b>111 - 115</b>
	To provide the Policy and Resources Committee with an update on the activities and items of significance from the Service's Health and Safety Committee.	
<b>17.</b>	<b>Contingency Planning for Strike Action</b>	
	To inform the Policy & Resources Committee of the background and current position of the proposed strike action by the Fire Brigades Union and to give an overview of the Service's contingency arrangements to cover any periods of strike action.	