

4. The Terms of Reference of the Policy and Resources Committee

Purpose of report

1. To inform the Policy and Resources Committee of the Terms of Reference, as approved by the Authority on 28 September 2010.
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Recommendation

The Clerk recommends that the Terms of Reference of the Policy and Resources Committee be noted.

Background

2. On 28 September 2010 the Authority reviewed and amended the Committee structure and Terms of Reference for each of the Authority's Committees. The aim of this report is to bring to the Committee's attention the newly adopted Terms of Reference for this Committee (see Appendix 1).
3. The Report presented at that meeting described the work of the Governance Review working Group and the rationale for the changes to the Authority's Committee structure. The most significant structural change proposed was the merging of Policy and Performance Review (the Best Value, Policy and Performance Committee) with financial overview (The Budget Committee) into a single Committee – the Policy and Resources Committee. The Terms of Reference appended reflect this integration.
4. The Working Group also took the opportunity to review Committees' decision-making powers. Committees had very few delegated powers, and most decision-making powers were either delegated to Officers or reserved for the Authority meeting. To address this, minor changes have been incorporated into the Terms of Reference of the proposed Policy and Resources Committee.
5. In addition, certain human resource functions have been included to enable feed back from the Joint Consultative Committee, Equality & Diversity Group and Health and Safety Liaison Group to be considered in a Member forum.

Supporting information

Appendix 1: Terms of Reference of the Policy and Resources Committee as approved by the Authority on 28 September.

Background Papers:

Paper no. 8: Review of the Committee Structure,
Fire and Rescue Authority, 28 September 2010.

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