



Hereford & Worcester Fire Authority

Appointments Committee

Wednesday, 16 December 2015, 12:50

## Minutes

**Members Present:** Ms L R Duffy, Mr D W Prodger MBE, Mr C B Taylor, Mr R M Udall, Mrs F M Oborski MBE, Mr R J Phillips, Ms R E Jenkins

### 1 Apologies for Absence

No apologies were received.

### 2 Declarations of Interest (if any)

No interests were declared.

### 3 Exclusion of the Press and Public

***RESOLVED that the press and public be excluded from the meeting for consideration of item 4 due to the likelihood that it discloses information relating to an individual and relating to the business affairs of the Authority.***

### 4 Recruitment of Chief Fire Officer / Chief Executive

Following the approval by the Authority to allow the current Chief Fire Officer to retire, the Committee considered the proposed recruitment and selection arrangements for the appointment of a Chief Fire Officer / Chief Executive.

The Committee discussed in detail the operational nature of the role, the recruitment plan, person specification and the terms and conditions of the post. The Committee noted the need for a technical advisor during the recruitment process and it was suggested that the current Chief Fire Officer could perform the role.

**RESOLVED that:**

***i) the recruitment and selection arrangements for the appointment of a new Chief Fire Officer / Chief Executive be approved and officers be authorised to make any minor administrative amendments as necessary; and***

***ii) the Chief Fire Officer perform the role of technical advisor to the Committee during the selection and recruitment process.***

The Meeting ended at: 14:16

Signed:.....

Date:.....

Chairman