



Hereford & Worcester Fire Authority

Audit and Standards Committee

Wednesday, 15 April 2015,10:30

Minutes

Members Present: Ms L R Duffy, Ms K S Guthrie, Mr A P Miller, Mr G C Yarranton, Ms P Agar, Mr G J Vickery, Professor J W Raine, Mr S C Cross, Mr J W R Thomas

Substitutes: none

Apologies for Absence: Mr W P Gretton, Mrs A T Hingley, Mr P Sinclair-Knipe, Mr R I Matthews

7 **Declarations of Interest (if any)**

No declarations of interest were made.

8 **Confirmation of Minutes**

RESOLVED that the minutes of the Audit and Standards Committee meeting held on 21 January 2015 be confirmed as a correct record and signed by the Chairman.

9 **Strategic Risk Register**

Members were advised of the current position in relation to items held on the risk register. In particular the continued likelihood, but reduced impact of industrial disputes.

RESOLVED that the Committee note the Strategic Risk Register.

10 **Internal Audit Monitoring Report**

Members were advised that good progress was being made against the Audit Action Plan and there were currently no high priority recommendations to report.

RESOLVED that the Committee note the Internal Audit Monitoring

Report 2014/15.

11 External Audit Plan

Members were advised that work was on track to meet the key phases of the 2014/15 audit delivery schedule.

Councillor Vickery entered the meeting at 10:55am

***RESOLVED* that the Committee note the External Audit Plan 2014/15.**

12 Informing the Audit Risk Assessment

The newly appointed Audit Manager Neil Preece of Grant Thornton was introduced to the Committee. Neil Preece explained the areas they would be concentrating on in the audit of the 2014/15 accounts. Members were advised to note that there were no areas in the Audit Risk Assessment 2014/15 report that were of concern to the Treasurer or External Auditor.

***RESOLVED* that the Committee note the Audit Risk Assessment 2014/15 report.**

13 National Fraud Initiative

Members were informed of the results of the National Fraud Initiative and were assured that no fraud had been detected.

***RESOLVED* that the Committee note the action taken to date by the Authority in response to the National Fraud Initiative.**

14 Annual Compliments, Complaints and Concerns Review

Members were informed of the compliments, complaints and concerns made by the public over the past 12 months.

***RESOLVED* that the Committee note the Annual Compliments, Complaints and Concerns 2014/15 Report.**

15 Member Development Plan

Members were presented with a draft Development Plan for 2015/16.

***RESOLVED* that the Committee approve the Member Development Plan 2015/16.**

The Meeting ended at: 11:55

Signed:.....

Date:.....

Chairman